

Election Commission Secretariat

Preparation of Electoral Roll with Photographs and Facilitating the
Issuance of National Identity (ID) Card Project
Islamic Foundation Bhaban (6th Floor), Agargaon, Dhaka

Invitation for Tender

1	Ministry/Division	Election Commission Secretariat	
2	Agency	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC)	
3	Procuring Entity:	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC), Election Commission Secretariat (ECS)	
4	Procuring Entity District	Procured items will be used by all Regional, District, Upazila & Thana Election Offices nationwide.	
5	Invitation for	Procurement of Upazila Office Electrical Goods (Ceiling Fan & Tube Light) (Total ± 483 Sets)	
6	Invitation Ref No	File No. PERP & FINIC/Pro:/Tender/040/2009	
7	Date	Issued on: 06/5/2010	
KEY INFORMATION			
8	Procurement Method	National Open Tendering Method (NOTM)	
FUNDING INFORMATION			
9	Budget and Source of Funds	GOB	
10	Development Partners (if applicable)	UNDP Pool Fund	
PARTICULAR INFORMATION			
11	Project/Programme Code	5040	
12	Project/Programme Name	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card (PERP & FINIDC)	
13	Tender Package No	G-23(14)	
14	Name of Tender Package	Upazila Office Furniture Electrical Goods (Ceiling Fan & Tube Light)	
15	Tender Publication Date	09/5/2010	
16	Tender Last Selling Date	31/5/2010	up to 14:00 p. m.
17	Tender Closing Date and Time	01/6/2010	14:00 p.m.
18	Tender Opening Date and Time	01/6/2010	14:30 p.m.
19	Name & Address of the office(s)		
	- <i>Selling Tender Document (Principal)</i>	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka	
	- <i>Selling Tender Document (Others)</i>	Bangladesh Election Commission, Planning Section, Room No-19, Block No-5, Sher-E-Bangla Nagar, Dhaka.	
	- <i>Receiving Tender Document</i>	1. Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka 2. Bangladesh Election Commission, Planning Section, Room No-19, Block No-5, Sher-E-Bangla Nagar, Dhaka.	
	- <i>Opening Tender Document</i>	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka	
20	Place/Date/Time	Not Applicable	
	Pre-Tender Meeting	Not Applicable	

INFORMATION FOR TENDERER					
21	Eligibility of Tenderer		<p>A. The Tenderer shall have a minimum of 5 (Five) years of overall experience in the supply of goods and related services.</p> <p>B. The Tenderer shall have successfully completed minimum 5 (Five) numbers supply contract of similar goods and related services within last 10 (Ten) years. i.e years counting backward from the date of publication of IFT in the news paper.</p> <p>C. The Tenderer shall have a minimum of 2 years of specific experience in the supply of similar goods and related services.</p> <p>D. Tenderers must fulfil special eligibility and qualifications requirements mentioned in the Technical Specifications against package.</p> <p>E. The Tenderer must have established operation in every Districts of Bangladesh in the form of sales center, agent, distributor or workshop.</p>		
22	Brief Description of Works		Not Applicable		
23	Brief Description of Physical Services		Not Applicable		
24	Price of Tender Documents (TK)		TK-5000.00 (Five Thousand Taka Only)		
	Lot No	Identification of Lot	Location for Delivery	Tender Security (Amount TK)	Completion Time in Weeks/Months
25.	A	<p>Electrical Goods</p> <p>1. Ceiling Fan (2898Pcs)</p> <p>2. Tube Light 4 ft (5313 Pcs)</p> <p>3. Tube Light 2 ft (818Pcs)</p>	Regional, District, Upazila & Thana Election Offices nationwide	300000 (three lacs)	<p>1. 50% of each item within 12 weeks (including all holidays) from the date of issuance of Notification of Award.</p> <p>2. Rest 50% within 12 weeks (including all holidays) from the date of acceptance of delivery of 1st 50% by the Regional, District, Upazila & Thana Election Offices nationwide.</p>
PROCURING ENTITY DETAILS					
27	Name of Official Inviting Tender		National Project Director		
28	Designation of Official Inviting Tender		National Project Director		
29	Address of Official Inviting Tender		Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project, Dhaka. Islamic Foundation Bhaban (6th floor), Agargaon Dhaka.		
30	Contact details of Official Inviting Tender		Tel No: 880-2-8153195 Fax:880-2-8153005 E-mail: shahadatc@gmail.com		
The procuring entity reserves the right to accept or reject all tenders.					

**National Project Director
PERP Project**