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**Government of the Peoples Republic of Bangladesh**  
**Office of the Chief Engineer**  
**PWD Project Circle-1**  
**Public Works Department, Dhaka**

Memo No.363-C&B/2541

Date:22/06/2010

**Invitation of Tender for Purchase of Office/Floor Space for Thana Server Stations**  
**Under Bangladesh Election Commission**

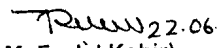
Sealed tenders are hereby invited from the interested, owners/real estate business firms for the sale of floor/office space in Dhaka/Chittagong/Khulna City Corporation and Tongi Pourashava areas for Thana Server Stations under Bangladesh Election Commission.


1.	Sponsoring Ministry/Division	: Bangladesh Election Commission
2.	Procuring entity	: Superintendent Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000
3.	Source of fund	: GOB and DFID through UNDP
4.	Invitation ref. no. & date	:
5.	Procurement method	: Open tendering method (OTM)
6.	Project name	: Construction of Upazila and Regional Server Stations for Electoral Database Project
7.	Tender package name	: Procurement of floor/office space in Dhaka/Chittagong/Khulna City Corporation and Tongi Pourashava area for Thana Server Stations under Bangladesh Election Commission
8.	Description of proposed commercial building/floor space	: <ul style="list-style-type: none"> <li>a) Must have been constructed not before 2008 or under construction and shall be completed &amp; handed over before June 2011 in commercial areas.</li> <li>b) Location must be by the side of a wider road and within/near concerned city thana Territorial Jurisdiction/ parliamentary Constituency.</li> <li>c) Proposed floor space should be (i) preferably in 1<sup>st</sup>/2<sup>nd</sup> floor (ii) of about 1650 sft to 1900 sft. in same floor (Finished/Unfinished)</li> <li>d) Must have plan approved by RAJUK/competent local development authority and constructed as per plan approved by RAJUK/Competent Authority. If suitable, office for one thana server station can be located in the near by National Parliamentary Electoral Constituency in that case 2 separate office/floor space for 2 server stations may preferably be in the same building.</li> <li>e) Area of proportional share on the land available for the proposed floor space.</li> <li>f) P.L. of the building must be above HFL (Highest Flood Level)</li> </ul>
9.	Infrastructural facilities to be available in the proposed floor/office space	: <ul style="list-style-type: none"> <li>a) Electric connection of necessary loads for operating the electrical appliances like light, fan, computer, internet connection, photocopier, air cooler etc.</li> <li>b) Minimum 50 kva standby generator (preferable).</li> <li>c) Minimum parking space for at least 2 vehicles in GF/Basement (preferable)</li> <li>d) Modern lift-Optional if 1<sup>st</sup> or 2<sup>nd</sup> floor -preferable if above 2<sup>nd</sup> floor.</li> <li>e) WASA/Municipality water connection.</li> <li>f) Gas connection (if applicable).</li> <li>g) special security arrangement .</li> <li>h) Fire fighting system</li> <li>i) Additional stair for emergency exit (preferable).</li> <li>j) Solar Energy Provision (optional).</li> </ul>
10.	Attested documents to be submitted along with the tender	: <ul style="list-style-type: none"> <li>a) Updated photocopy of paid up electric bill/water bill/gas bill of the proposed space</li> <li>b) Certificate of debt/loan (if any) taken from bank/financing institution for the construction of proposed space.</li> <li>c) Photocopy of approved architectural plan by the competent authority</li> <li>d) Photocopy of updated land tax, holding tax of municipality clearance certificate.</li> <li>e) Photocopy of legal papers regarding land ownership (Deed, Porcha, DCR, Holding no. etc.)</li> <li>f) Certificate of earthquake resistant building designed by a professional structural engineer (IEB member)</li> <li>g) Photocopy of National ID card of the tenderer</li> <li>h) In case of real estate business firm:- professional Registration, VAT, TIN, Trade License etc.</li> </ul>

(ii)

		<ul style="list-style-type: none"> <li>i) For Private ownership:-TIN.</li> <li>j) As built drawing –for finished space.</li> </ul>
11.	Special Instructions	<ul style="list-style-type: none"> <li>a) "Procurement of floor/office space for Election Commission" to be written on the envelop</li> <li>b) Tenders to be submitted to the address of Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000</li> <li>c) Rate should be quoted both in figure and word and quoted rate will not exceed two digits after decimal. No overwriting is allowed</li> </ul>
12.	Tender security	Tender security of Tk.1,00,000/=( taka one lakh only) to be submitted along with the tender in the form of Pay Order/Bank Draft from any scheduled bank of Bangladesh in favour of Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000
13.	Price of Tender Document	Tk. 1000/- (One thousand taka only) (Non refundable)
14	Tender selling places, and dead line for selling.	<p>For all tenders: Office of the</p> <ul style="list-style-type: none"> <li>a) Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000</li> <li>b) National Project Director, CSSED Project, 62, West Agargaon, Dhaka-1207</li> </ul> <p>For tenders outside Dhaka: Respective Offices of the</p> <ul style="list-style-type: none"> <li>a) Executive Engineer, Chittagong PWD Division-3 /Khulna PWD Division-1/Gazipur PWD Division</li> </ul> <p>During office hours up to 2 August 2010</p>
15.	Pre-bid meeting place, date & time	Office of the Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000 On 22 July 2010 at 11.00 a.m in presence of the bidders or their authorized representatives who would wish to be present
16	Tender receiving places, and dead line for receiving	Office of the: <ul style="list-style-type: none"> <li>a) Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000</li> <li>b) National Project Director, CSSED Project, 62 West Agargaon, Dhaka-1207</li> </ul> On or before 3 August 2010 up to 12.00 noon
17.	Tender opening place, date & time	Office of the Superintending Engineer, PWD Project Circle-1, Purta Bhaban, Segunbagicha, Dhaka-1000 On 3 August 2.00 p.m (in presence of the bidders or their authorized representatives who would wish to be present)
18.	Special Instructions	<ul style="list-style-type: none"> <li>a) Act, rules &amp; provisions for purchase, sale and transfer of land &amp; property prevailing in Bangladesh shall be followed.</li> <li>b) The tenderer will have to sign all the pages of the tender documents after reading all the terms and conditions carefully which is binding on them</li> <li>c) All the information regarding tender will be available from the office of the Executive Engineer, PWD Project Div-2, Purta Bhaban, Segunbagicha, Dhaka-1000</li> <li>d) Tenderer(s) must submit along with their offer the original money receipt for tender document purchased</li> </ul>
19.	Locations of proposed Thana Server Stations	<ul style="list-style-type: none"> <li>a) <b>Dhaka City Corporation area [14 (fourteen) Thanas]:</b> 1. Lalbag, 2. Motijheel, 3. Sabujbag, 4. Kotoali, 5. Sutrapur, 6. Uttara, 7. Gulshan, 8. Ramna, 9. Mohammadpur, 10. Dhanmondi, 11. Tejgaon, 12. Mirpur, 13. Pallabi, 14. Cantonment</li> <li>b) <b>Chittagong City Corporation area [3 (three) Thanas]:</b> 1. Bandar, 2. Pahartali, 3. Chandgaon</li> <li>c) <b>Khulna City Corporation area [1 (One) Thana]:</b> 1. Daulatpur</li> <li>d) <b>Gazipur district, Tongi Pourashava area [1 (one) Thana]:</b> 1. Tongi</li> </ul>
20.	The Procuring entity reserves the right to cancel all the tenders or annul the tendering process without assigning any reason thereof.	

  
 (Md. Kabir Uddin Shikder)  
 Sub-Assistant Engineer  
 PWD Project Division-2,  
 Purta Bhaban, Dhaka.

  
 (S.A.M. Faziul Kabir)  
 Executive Engineer  
 PWD Project Division-2,  
 Purta Bhaban, Dhaka

  
 (FIROJ AHMAD)  
 Superintending Engineer  
 PWD Project Circle-1,  
 Purta Bhaban, Dhaka  
 Phone: 9553590

Copy submitted for kind information and necessary action to: -

01. The Secretary, Election Commission Secretariat, Planning Commission Complex, Sher-e-Bangla Nagar, Dhaka
02. The Chief Engineer, PWD, Purta Bhaban, Segunbagicha Dhaka.
03. The Director General, Central Procurement Technical Unit, IMED, Block no.12 (2nd Floor), Sher-e-Bangla Nagar, Dhaka  
He is requested to arrange to publish the advertisement through CPTU Website (Soft Copy Enclosed).
04. The Additional Chief Engineer, (P&SP)/Dhaka/Chittagong/Khulna Zone
- ✓05. National Project Director, Construction of Upazila and Regional Server Stations for Electoral Database Project, 62 Agargaon Sher-e-bangla Nagar, Dhaka. He is requested to sale tender documents from his office to the interested purchasers [5 (five) copies enclosed]].
06. The Superintending Engineer, Dhaka PWD Circle-I/ II/ III / IV/ Savar/ Khulna/Chittagong PWD Circle-II,
07. District Election Officer, Dhaka/Chittgong/Khulna/Gazipur

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(FIROJ AHMAD)  
Superintending Engineer  
PWD Project Circle-1,  
Purta Bhaban, Dhaka

Memo No.363-C&B/2541/1(18)/1(19)

Date:22/06/2010

Copy forwarded for information and necessary action to:

01. The Deputy Commissioner of Dhaka/Chittgong/Khulna/ Gazipur
02. Superintendent of Police, Dhaka/Chittgong/Khulna/ Gazipur
03. The Executive Engineer, PWD Dhaka Division- I / IV / Gazipur / Motijheel / Mohakhali / City Division for wide circulation.
04. The Executive Engineer, Chittagong PWD Divn.-III /Khulna PWD Division-I/ Gazipur PWD Divn for information and sale of tender documents [2 (Two Copies) enclosed]
05. The Executive Engineer (O&M), Purta Bhaban, Dhaka He is requested to publish it through PWD Website (Soft Copy Enclosed).
06. Executive Engineer, PWD Project Division-II, Dhaka to co-ordinate the whole process.
07. Executive Engineer, PWD Survey Division, Dhaka to sale Tender Documents on behalf of Project circle-1, Dhaka [10 (ten) copies enclosed]
08. **Manager, Advertisement: With a request to Publish the Advertisement in their daily News Paper in all the editions on or before 28-06-2010**
  - i) The Daily Shomokal, 136 Tejgaon Industrial Area, Dhaka.
  - ii) The Daily Star, 19 Karwan Bazar, Dhaka.

*Ab* 22/6/10

(FIROJ AHMAD)  
Superintending Engineer  
PWD Project Circle-1,  
Purta Bhaban, Dhaka