

Election Commission Secretariat

**Preparation of Electoral Roll with Photographs and Facilitating the
Issuance of National Identity (ID) Card Project
Islamic Foundation Bhaban (6th Floor), Agargaon, Dhaka**

Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission
2	Agency	Election Commission Secretariat
3	Procuring Entity Name	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC Project)
4	Invitation for	Cutting and Lamination of 2- 4.7 million National Identity Card (Non Intellectual Services)
5	Invitation Ref No	File No. PERP & FINIDC/Pro:/Tender/046/2010
6	Date	Issued on: 18/8/2010
7	Procurement Method	National Open Tendering Method (NOTM)
8	Budget and Source of Funds	UNDP Pool Fund
9	Development Partners (if applicable)	UNDP
10	Project/Programme Code	5040
11	Project/Programme Name	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC Project)
12	Tender Package No	S-20(1)
13	Name of Tender Package	Cutting and Lamination of 2- 4.7 million National Identity Card (Non Intellectual Services)
14	Tender Publication Date	21 August 2010
15	Tender Last Selling Date	05 September 2010
16	Tender Closing Date and Time	06 September 2010 2.00 p.m.
17	Tender Opening Date and Time	06 September 2010 2.30 p.m.
18	Name & Address of the office(s)	
	- Selling Tender Document (Principal)	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
	- Receiving Tender Document	1. Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
	- Opening Tender Document	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
19	Place/ Date/ Time	PERP & FINIDC Project Office, Conference Room
	Pre-Tender Meeting	Date: 30 August 2010 Time: 12.30 p.m.
20	Eligibility of Tenderer	Experience of delivery of similar services is not required but the tenderer must meet the following requirements (supporting documents must be provided): 1. Cutting and Lamination of 2- 4.7 million National ID Card at the PERP premises (all laminators, laminating pouch and space will be provided by the procuring entity) 2. Successful bidder must be able to complete the entire task at the

		premises of PERP project within the time schedule given at Section 6.		
21	Brief Description of Goods or Related Services	Cutting and Lamination of 2- 4.7 million National Identity Card (Non Intellectual Services)		
22	Brief Description of Physical Services	Not Applicable		
23	Price of Tender Documents (TK)	TK-1000.00 (Taka one thousand only)		
24				
Lot No	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
A	Cutting and Lamination of 2- 4.7 million National Identity Card (Non Intellectual Services)	PERP Project Complex	BDT 100000 (One lac)	70 Days from the date of NOA
25	Name of Official Inviting Tender	National Project Director		
26	Designation of Official Inviting Tender	National Project Director		
27	Address of Official Inviting Tender	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project, Dhaka. (PERP & FINIDC Project) Islamic Foundation Bhaban (6th floor), Agargaon Dhaka.		
28	Contact details of Official Inviting Tender	Tel No: 880-2-8153195 Fax:880-2-8153005 E-mail: pdperpec@gmail.com		
The procuring entity reserves the right to reject all tenders or annul the Tender proceedings				

**National Project Director
PERP Project**