

Election Commission Secretariat

Preparation of Electoral Roll with Photographs and Facilitating the
Issuance of National Identity (ID) Card Project
Islamic Foundation Bhaban (6th Floor), Agargaon, Dhaka

Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission
2	Agency	Election Commission Secretariat
3	Procuring Entity Name	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC Project)
4	Invitation for	Supply and Installation of Document Scanner and Laser Printer with Related Accessories and Service
5	Invitation Ref No	File No. PERP & FINIDC/Pro:/Tender/047/2010
6	Date	Issued on: 26/8/2010
7	Procurement Method	National Open Tendering Method (NOTM)
8	Budget and Source of Funds	UNDP Pool Fund
9	Development Partners (if applicable)	UNDP
10	Project/Programme Code	5040
11	Project/Programme Name	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project (PERP & FINIDC Project)
12	Tender Package No	G-4(1)
13	Name of Tender Package	Supply and Installation of Document Scanner and Laser Printer with Related Accessories and Service
14	Tender Publication Date	29 August 2010
15	Tender Last Selling Date	19 September 2010
16	Tender Closing Date and Time	20 September 2010 2.00 p.m.
17	Tender Opening Date and Time	20 September 2010 2.30 p.m.
18	Name & Address of the office(s)	
	- Selling Tender Document (Principal)	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
	- Receiving Tender Document	1. Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
	- Opening Tender Document	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project Office, Islamic Foundation Bhaban(6 th Floor), Agargaon, Dhaka. (PERP & FINIDC Project)
19	Place/ Date/ Time	PERP & FINIDC Project Office, Conference Room
	Pre-Tender Meeting	Date: 05 September 2010 Time: 12.30 p.m.
20	Eligibility of Tenderer	<p><i>Experience of supply of similar goods is not required but the tenderer must meet the following requirements (supporting documents must be provided):</i></p> <p><i>1. The tenderer must be in similar business for minimum five years counting backward from the date of publication of IFT in the news paper.</i></p> <p><i>2. The tenderer must have established sales centre/show room and</i></p>

		<i>service centre in Dhaka for minimum five years counting backward from the date of publication of IFT in the news paper.</i> <i>3. The tenderer must have trained and experienced technical staff employed for minimum one year (counting backward from the date of publication of IFT in the news paper) in its own show room/sales centre.</i>
21	Brief Description of Goods or Related Services	Supply and Installation of Document Scanner and Laser Printer with Related Accessories and Service
22	Brief Description of Physical Services	Supply and Installation of Document Scanner and Laser Printer with Related Accessories and Service
23	Price of Tender Documents (TK)	TK-5000.00 (Taka five thousand only)
24		

Lot No	Identification of Lot	Quantity	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months
A	Laser Printer	95 Units	PERP Project Complex	BDT 200000 (two lac)	03 (Three) weeks from the date of NOA
B	Document Scanner	100 Units	PERP Project Complex	BDT 300000 (three lac)	

25	Name of Official Inviting Tender	National Project Director
26	Designation of Official Inviting Tender	National Project Director
27	Address of Official Inviting Tender	Preparation of Electoral Roll with Photographs and Facilitating the Issuance of National Identity (ID) Card Project, Dhaka. (PERP & FINIDC Project) Islamic Foundation Bhaban (6th floor), Agargaon Dhaka.
28	Contact details of Official Inviting Tender	Tel No: 880-2-8153195 Fax:880-2-8153005 E-mail: pdperpec@gmail.com

The procuring entity reserves the right to reject all tenders or annul the Tender proceedings

**National Project Director
PERP Project**