

Election Commission Secretariat

Invitation for Tender

1 Procuring Entity: Election Commission Secretariat (ECS)
 2 Invitation for Procurement of Election Materials (Indelible Ink Pens) for the use at the National Parliamentary Election
 3 Invitation Ref No **ECS/E-3/NPEM/3(4)/2008-2009/125**
 4 Date **Issued on: 14/08/2008**

KEY INFORMATION

5 Procurement Method **Open Tendering Method (OTM)**

FUNDING INFORMATION

6 Budget and Source of Funds GOB
 7 Development Partners (if applicable) N/A

PARTICULAR INFORMATION

8 Project None
 9 Tender Package No. E-3/2008/SEM-3(4)
 10 Tender Package Name Procurement of Election Materials (Indelible Ink Pens) for the use at the National Parliamentary Election
 11 Tender Publication Date **20/08/2008**
 12 Tender Last Selling Date **08/09/2008** up to 12:00 pm.
 13 Tender Closing Date and Time **09/09/2008** 12:00 pm
 14 Tender Opening Date and Time **09/09/2008** 01:00 pm
 15 Name & Address of the office(s)
 - *Selling Tender Document (Principal)* Md. Rafiqul Islam, Assistant Secretary, Election Commission Secretariat at Sher-E-Bangla Nagar, Dhaka [Room No#1, Block#6, Planning Commission Premises].
 - *Selling Tender Document (Others)* None
 - *Receiving Tender Document* **Mihir Sarwar Morshed**
 Deputy Secretary (Election)
 Election Commission Secretariat at Sher-E-Bangla Nagar, Dhaka [Block No#5, Room No#7]
 - *Opening Tender Document* Conference Room of ECS at Sher-E-Bangla Nagar, Dhaka, [Block No#6, 2nd floor]
 16 Place / Date / Time of Pre-Tender Meeting None

INFORMATION FOR TENDERER

17 Eligibility of Tenderer
 A. The Tenderer shall have a minimum of 5 years of overall experience in the supply of goods and related services.
 B. The Tenderer shall have a minimum of 2 years of specific experience in the supply of similar goods and related services.
 C. Tenderers must fulfil all other general as well as special eligibility and qualifications requirements mentioned in the Tender Document including Technical Specifications against each Lot.
 18 Brief Description of Goods or Works **Lot-A:** Supply of 3,00,000 nos. quantities Indelible Ink Pens as per specifications mentioned in the Tender Document.
 19 Special requirements The goods must be supplied in industry standard packages, commensurate with the particular weather condition in Bangladesh, in such manner that these may be easily carried in the rural areas.
 20 Price of Tender Document (Taka) Tk 1,000/- (Taka –One thousand only) (Non-refundable)
 21 Description of Lots:

Contract Package #	Lot No.	Identification of Lots	Quantity	Amount of Tender Security (Taka)	Completion Time in Weeks
E-3/2008/SEM-3(4)	A	Supply of Indelible Ink Pens as per specifications mentioned in the Tender Document.	3,00,000 nos.	6,00,000	4 weeks (as per Section 6)

PROCURING ENTITY DETAILS

22 Name of Official Inviting Tender **Md. Rafiqul Islam**
 23 Designation of Official Inviting Tender Joint Secretary
 24 Address of Official Inviting Tender Election Commission Secretariat
 Block#6, Planning Commission Premises
 Sher-E-Bangla Nagar, Dhaka.
 25 Contact details of Official Inviting Tender
 Tel: 880-2-8115480
 Fax: 880-2-8113726
 E-mail: rafiq@ecs.gov.bd
 26 **The procuring entity reserves the right to accept or reject all tenders.**

Sd/-
14.8.2008

(Mihir Sarwar Morshed)
 Deputy Secretary (Election)
 Election Commission Secretariat

**Election Commission Secretariat
Sher-E Bangla Nagar, Dhaka**

Amendment of Invitation for Tender

This is to inform all concerned that following corrigendum has been made in the "Invitation Ref No. ECS/E-3/NPEM/3(4)/2008-2009/125"

- (1) Serial No. 17.A-"Line one: Please read 3(three) years Instead of 5 (five) years."
- (2) Serial No. 17.B-"Line one: Please read 1(one) year Instead of 2 (two) years."

N.B. Other terms & condition of the Invitation for tenders should be unchanged.

**Sd/-
18.08.2008**

(Mihir Sarwar Morshed)
Deputy Secretary (Election)
Election Commission Secretariat