



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.010.25.018.18- 29

Dated: 21 January 2019

To

The Chief Accounts Officer,
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to Bulgaria & Turkey.

Dear Sir,

I am directed to convey that Mr. Mostofa Faruque, Director General, Electoral Training Institute, Election Commission Secretariat will visit Sofia, Bulgaria to participate in the "7th Executive Board meeting of A-WEB (Association of World Election Bodies)" scheduled to be held on 21 February, 2019. After attending the program at Sofia, Bulgaria he will join in a meeting with Bangladesh High Commission of Turkey at Istanbul & Ankara on 23 - 24 February 2019.

02. The terms and conditions are mentioned below:

- a. he will leave Dhaka on 20 February 2019 or an approximate date and return Dhaka on 25 February 2019 or on an approximate date;
- b. the period of this tour and time spent for travel and transit will be treated as on duty;
- c. he will draw his pay and allowances in local currency and no part of it should be drawn in foreign currency;
- d. the A-WEB will bear the hotel accommodation, meal and local transportation at Sofia, Bulgaria;
- e. Bangladesh Election Commission will bear the international airfare, 02 night hotel accommodation at Istanbul & Ankara and other incidental expenses;
- f. this is an official visit.

Sincerely,

(Md. Shah Alam)

Senior Assistant Secretary

Phone: 02-55007563

s_alam_ecs@yahoo.com

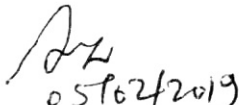
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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka
4. Inspector General of Police, Police Headquarters, Dhaka.

5. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka.
6. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka.
7. Additional Inspector General of Police, Special Branch, Dhaka.
8. H.E. the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110 021, India
9. H.E the Ambassador, Embassy of the Republic of Bulgaria in India, 16/17 Chandragupta Marg, Chanakyapuri, New Delhi – 110021
10. H.E. the High Commissioner of the People's Republic of Bangladesh in Turkey, Birlik Mahallesi 391, Caddesi # 16, Post Code: 06610, Cankaya, Ankara, Turkey
11. H.E. the Consulate General of Bangladesh, Istanbul, 30/A Beybostani Sokak, Beylerbeyi Burhanyie, Uskudar, Istanbul, Turkey
12. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
13. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
14. Joint Secretary (All), Election Commission Secretariat, Dhaka.
15. Mr. Mostofa Faruque, Director General, Electoral Training Institute, Election Commission Secretariat, Dhaka.
16. Director General (East Europe and CIS Wing), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
17. System Manager, Election Commission Secretariat, Dhaka
18. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
19. Director, Hazrat Shah Jalal (R.) International Airport, Dhaka
20. Chief Security Officer, Hazrat Shah Jalal (R.) International Airport, Dhaka
21. Senior Assistant Secretary (Budget), Election Commission Secretariat. Dhaka
22. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
23. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
24. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
25. Protocol Officer, Election Commission Secretariat, Dhaka.
26. Ms Fahmida Sultana, Assistant Secretary, Election Commission Secretariat, Dhaka.
27. Personal Officer to the Additional Secretary, Election Commission Secretariat, (For kind information of the Additional Secretary)


05/02/2019
(Md. Shah Alam)
Senior Assistant Secretary