



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.011.18- 254

Date: 23 December 2019

To

Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: **Visit to India.**

Dear Sir,

The undersigned is directed to convey the approval of the Bangladesh Election Commission Secretariat to Mr. Md. Abdul Halim Khan, Deputy Secretary, Election Commission Secretariat, Dhaka for participating in the 10th FEMBoSA Meeting from 22-26 January 2020.

02. Terms and conditions are mentioned below:

- he will leave Dhaka on 22 January 2020 or an approximate date and will return to Dhaka on 26 January 2020 or on an approximate date;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- the Election Commission of India will bear local hospitality (hotel accommodation, meals and local transportation) while the Bangladesh Election Commission will bear international travel cost and other incidental expenses;
- he will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

 23.12.2019

(Fahmida Sultana)
Assistant Secretary

Phone: +88-02-55007561

Mobile: +88 01711392461

Email: fahmidaslt@gmail.com

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Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
- Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka

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4. H.E the High Commissioner of India, Plot No. 1-3, Park Road, Baridhara, Dhaka 1212, Bangladesh
5. H.E the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S Radhakrisnan Marg, Chanakyapuri, New Delhi-110021, India
6. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
7. Police Commissioner, Dhaka Metropolitan Police, Dhaka
8. Director General, Department of Immigration and Passports, Dhaka
9. Director General, NID Wing, Election Commission Secretariat, Dhaka
10. Joint Secretary (All), Election Commission Secretariat, Dhaka
11. Director General, Electoral Training Institute, Dhaka
12. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website].
13. Deputy Secretary (All)/Deputy Chief, Election Commission Secretariat, Dhaka
14. Md. Abdul Halim Khan, Deputy Secretary, Election Commission Secretariat, Dhaka
15. Director, Hazrat Shahjalal International Airport, Dhaka
16. Deputy Secretary (Budget), Election Commission Secretariat, Dhaka
17. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
18. Private Secretary to the Election Commissioners (For kind information of the Hon'ble Election Commissioners)
19. Private Secretary to the Senior Secretary, Election Commission Secretariat, Dhaka (For kind information of the Senior Secretary)
20. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
21. Office copy


23.12.2019
(Fahmida Sultana)
Assistant Secretary