BANGLADESH ELECTION COMMISSION

Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project
Nirbachan Bhaban (Floor-5)
Agargaon, Dhaka-1207.

Invitation for Tenders

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1	Ministry/Divis	ion	PLE'S REPUBLIC OF BANGLADESH Bangladesh Election Commission				
2	Agency						
3	Procuring Entity Name		Election Commission Secretariat Bangladesh Election Commission represented by				
			Broject Disaster Ottors (ission represented by			
			of Floation Commission	ing and Capacity Developmer			
4	Procuring Entity Code		of Election Commission Secretariat (SCDECS) Project				
5	Procuring Entity District		Not used at present Dhaka				
6	Invitation for	,					
			Procuring Manpower Services (06 personnel) for the operation of SCDECS project				
7	Invitation Ref	No	BEC/SCDECS/NCS-1				
8	Date		30 April 2019				
KE'	Y INFORMATIO		1 00 Mp.III 2010				
9	Procurement		Open Tendering Method (Na	ational)			
	IDING INFORM	ATION	Topon Tondoning Method (14)	adorial)			
10	Budget and Source of Funds		Government of Rangladoch (CoR) (Doublance D. J.				
11	Development	Partners (if applicable)	Not Applicable	Government of Bangladesh (GoB) (Development Budget)			
PAF	RTICULAR INFO	PRMATION	, tot i ppiloable				
12	Project / Progi	ram Code (if applicable)	224246800	-			
13	Project Name (if applicable)		Strengthening and Capacity Development of Election				
			Commission Secretariat (SCDECS) Project				
14	Tender Packa	ge No.	NCS-1	DECS) Project			
15	Tender Packa	ge Name		ces (06 personnel) for the			
		_	operation of SCDECS project	tes (06 personner) for the			
100			Date	Time			
16	Tender Publica	etion Date		rime			
17	Tender Last Se	alling Date	30 April 2019				
	(must be the Tender Closing	date prior to the day of Date)		5.00 p.m			
18	Pre-Tender m Agargaon, Dha	eeting held on 09 May 20° ika	2019 at 11:00pm, Nirbachan Bhaban (Floor-5, Room-501),				
19			Date	Time			
20	Tender Closing	Date and Time	24 May 2019	2.00 p.m			
21		g Date and Time	24 May 2019	2.30 p.m			
22	Name & Addres	ss of the office(s)	Address				
	- Selling Tender Document (Principal)		Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project, Nirbachan Bhaban (Floor-5), Agargaon, Dhaka				
	NO CONDITIO	ONS APPLY FOR SALE PUR	CHASE OR DISTRIBUTION OF TENDER DOCUMENTS				
		der Document	Strengthening and Capacity Commission Secretariat (SC Bhaban (Floor-5, Room-501),	Development of Election DECS) Project Nirbachan			
	- Opening Tend	er Document	Strengthening and Capacity Commission Secretariat (SC Bhaban (Floor-3), Agargaon, I	Development of Election DECS) Project Nirbachan			
NFO!	RMATION FOR	TENDERER		ZilaKa			
3	Fligibility of Tenderor		ITT11.1 (a) The HR Firm should have				
			(i) Approved track record of at least five (5) years experience in conducting large scale recruitment and selection of staff in projects of similar nature				
			(ii) Experience of con- examination	ducting Computer based			

Γ							
			(iii)	Experience to wor or government org have	k with deferent semi government ganizations.The HR Firm should		
			ITT11.1	(b) The HR Firm s	hould have		
			(i)	Approved track re experience in con-	ecord of at least five (5) years ducting large scale recruitment aff in projects of similar nature		
			(ii)		conducting Computer based		
			Experience to work with deferent semi government or government organizations.				
			ITT11.1 (c) The HR Firm should have				
			The essential equipment to be made available at the time of Contract signing by the successful Bidder:				
			On-line CV submission Technology				
				OMR (Optical Mark			
			1	Automated Coding N			
				Strong Database pla			
24	Brief Description of Services		Procuring Manpower Services (06 personnel) for Office				
25	Price of Tender Document (Tk)		managen	management of SCDECS Project			
	Package	Identification of Package	Lacation	0.00 (One thousand			
26	No NCS8			Tender Security Amount (Tk)	Completion Time in Months		
		Procuring Manpower Services (06 personnel) for Office management	Dhaka	1 lac	30 June 2022 from the date of contract signature		
PRO	CURING EN	TITY DETAILS		<u> </u>			
27	Name of Of	ficial Inviting Tender	Md. Mokhlesur Rahman				
28	Designation	of Official Inviting Tender	Project Director				
29	Address of	Official Inviting Tender	ender Strengthening and Capacity Development of Election				
			Commission Secretariat (SCDECS) Project Nirbachan				
			_bhaban (Floor-3), Agargaon, Dhaka				
30	Contact details of Official Inviting Tender		Telephone: 00-88-02-55007500				
24				Electronic moil address : () .			
31	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.						
					ronder proceedings.		

Md. Mokhlesur Rahman 19 Project Director SCDECS Project