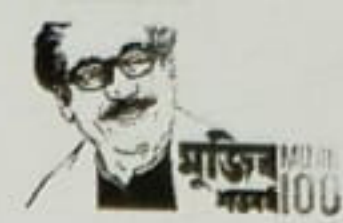


**Bangladesh Election Commission**

Election Commission Secretariat

Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project

ETI Bhaban, Agargaon, Dhaka-1207



1	Ministry/Division	Bangladesh Election Commission		
2	Agency	Election Commission Secretariat		
3	Procuring Entity Name	Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project.		
4	Procuring Entity District	Dhaka		
5	Invitation for	Supply of Food for (training courses & seminar/workshop related) using Framework Contract (OTM)		
6	Invitation Ref. No	ECS/SCDECS/Pro/PG-11.1/2022		
7	Date Issued on	22/12/2022		
KEY INFORMATION				
8	Procurement Method	Framework Contract [Open Tender Method (OTM)]		
9	Budget Source of Funds	Government of Bangladesh (GoB)		
PARTICULAR INFORMATION				
10	Project / Programme Code	224246800		
11	Project/Programme Name	Strengthening and Capacity Development of Election Commission Secretariat (SCDECS)		
12	Tender Package No	PG-11.1		
13	Tender Package Name	Supply of Food for training courses & seminar/workshop using Framework Contract (OTM)		
14	Tender Publication Date	22/12/2022		
15	Tender Selling Last Date & Time	11/01/2023 at 12.00 pm		
16	Tender Submission Date & Time	11/01/2023 at 2:00 pm		
17	Tender Opening Date & Time	11/01/2023 at 2:30 pm		
18	Name of Address of the Office	SCDECS Project, Nirbachan Bhaban (Floor-5, Room-501), Agargaon, Dhaka-1207		
19	Selling Tender Documents (Other)			
20	Receiving Tender Document			
21	Open Tender Document	Nirbachan Bhaban (Floor-5, Room-501), Agargaon, Dhaka-1207		
22	Place/Date/Time of Pre-Tender meeting	04/01/2023 at 3:00 pm at Nirbachan Bhaban (Floor-5, Room-520), Agargaon, Dhaka-1207		
INFORMATION FOR TENDERER				
23	Eligibility and Qualification of Tenderer	<p>The Tenderer shall submit with its Tender the following additional documents:</p> <ol style="list-style-type: none"> 1. Copy of OTM Invitation Circulation 2. Copy of Pay Order or Bank Guarantee. 3. Quotation for Supply of Food for training courses & Seminar/Workshop using Framework Contract 4. Copy of Trade License (Latest). 5. Copy of TIN and VAT/BIN Registration 6. Copy of Financial Solvency Statement from Scheduled Bank (within last 6 months of tender submission). 7. Copy of Experience Certificate regarding Supply of good quality and hygienic food in the trainings of Election Commission Secretariat (if any) 8. Copy of latest Income Tax Certificate. 9. DoE Clearance Certificate. 10. District Commissioner (DC) office Restaurant Registration. 11. Licensee for Directorate of Inspection of Factories and Establishments. 12. Local Councilor No objection Certificate (NOC). 13. Fire License. 14. Staff Health Card. 		
24	Price of the Tender Document	1,000/- (One thousand taka only) for each lot.		
25	Item	Identification	Location	Tender Security Amount (TK)
26	01	Supply of Food for training courses & Seminar/Workshop using Framework Contract..	Anywhere in Bangladesh	4.00,000.00 (In word: Four lakh taka only)
PROCURING ENTITY DETAILS				
27	Name of official inviting tender	Md. Rajib Ahsan		
28	Designation and address of official Inviting Tender	Senior Assistant Chief (C.C.) & Assitant Project Director, SCDECS Project, Nirbachon Bhaban (Floor-5, Room-501), Agargaon, Dhaka-1207		
29	Address of official Inviting Tender	SCDECS Project, Nirbachon Bhaban (Floor-5, Room-506), Agargaon, Dhaka-1207		
30	Contact details of official inviting Tender	+88-0255007486		
The Procuring entity reserves the right to reject all Quotations or annul the Quotation proceedings				

(Signature)
22.12.2022

Md. Rajib Ahsan
Senior Assistant Chief (C.C.)

&

Assistant Project Director
Phone: +88-0255007486