



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.009.17-305

Date: 15 October 2018

To Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to the Republic of Korea for participating the Election Management Capacity Building Program.

Dear Sir,

The undersigned is directed to convey the approval of the Election Commission Secretariat to the following officers for participating the Election Management Capacity Building Program with the topic 'The Role of EMBs in Promoting Gender Equality and Women's Political Participation' to be held on 7-16 November, 2018 in Incheon, Republic of Korea:

Sl#	Name	Designation	Office Address
1	ASMA DILARA JANNAT	Private Secretary to the Hon'ble Election Commissioner	Election Commission Secretariat Dhaka, Bangladesh
2	FAHMIDA SULTANA	Assistant Secretary	Election Commission Secretariat Dhaka, Bangladesh

02. Terms and conditions are mentioned below:

- they will leave Dhaka on 06 November 2018 or on an approximate date and will return to Dhaka on 18 November 2018 or on an approximate date. They will travel via Thailand and Singapore respectively;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- they will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
- all costs associated with the program (economy class airfare, accommodation and meals) will be sponsored by the Association of World Election Bodies (A-WEB) while the Bangladesh Election Commission will bear the other incidental expenses;
- they will submit a report within seven days after return from the Republic of Korea;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,


15.10.2018

(Md. Abdul Halim Khan)

Deputy Secretary

Phone: +88-02-55007516

Mobile: +88 01819150375

Email: halim.ecs@gmail.com

Continue page 2

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

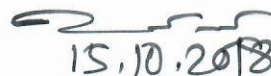
ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

No.17.00.0000.018.24.009.17-305

Date: 15 October 2018

Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
5. H.E the Ambassador of the Republic of Korea, Embassy of the Republic of Korea, 4 Madani Avenue Baridhara, Dhaka-1212 Bangladesh
6. H.E the Ambassador of the People's Republic of Bangladesh, 17 Jangmun-ro 6-gil 140-817 Yongsan-Gu, Seoul, 140-230, Republic of Korea
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
8. Director General, Department of Immigration and Passports, Dhaka
9. Police Commissioner, Dhaka Metropolitan Police, Dhaka
10. Director General, NID Wing, Election Commission Secretariat, Dhaka
11. Joint Secretary (All), Election Commission Secretariat, Dhaka
12. Director General, Electoral Training Institute, Dhaka
13. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website]
14. Deputy Secretary (All)/ Deputy Chief, Election Commission Secretariat, Dhaka
15. Deputy Secretary (Personal Management), Election Commission Secretariat, Dhaka
16. Director, Hazrat Shahjalal International Airport, Dhaka
17. Deputy Secretary (Budget), Election Commission Secretariat, Dhaka
18. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
19. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
20. Asma Dilara Jannat, Private Secretary to the Hon'ble Election Commissioner, Election Commission Secretariat, Dhaka
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary)
22. Fahmida Sultana, Assistant Secretary, Election Commission Secretariat, Dhaka
23. Assistant Secretary (Personal Management-1), Election Commission Secretariat, Dhaka
24. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
25. Office copy


15.10.2018

(Md. Abdul Halim Khan)
Deputy Secretary