

*Asst. Programmer*  
*R. S. Alam*  
*22.01.2019*



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.010.25.018.18- 29

Dated: 21 January 2019

To

The Chief Accounts Officer,  
C&AG, PSC and Election Commission Secretariat (3rd phase)  
Segunbagicha, Dhaka.

**Subject: Visit to Sofia, Bulgaria.**

Dear Sir,

I am directed to convey that Mr. Mostofa Faruque, Director General, Electoral Training Institute, Election Commission Secretariat will visit Sofia, Bulgaria to participate in the "7th Executive Board meeting of A-WEB (Association of World Election Bodies)" scheduled to be held on 21 February, 2019 under the following terms and conditions:

- he will leave Dhaka on 20 February 2019 or an approximate date and return Dhaka on 22 February 2019 or on an approximate date;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- he will draw his pay and allowances in local currency and no part of it should be drawn in foreign currency;
- the A-WEB will bear the hotel accommodations, meals and local transportation while the Bangladesh Election Commission will bear the international airfare and other incidental expenses;
- this is an official visit.

Sincerely,

*Ms. Shah Alam*  
*21.01.2019*

(Md. Shah Alam)

Senior Assistant Secretary

Phone: 02-55007563

s\_alam\_ecs@yahoo.com

No.17.00.0000.010.25.018.18- 29

Dated: 21 January 2019

Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka
- Inspector General of Police, Police Headquarters, Dhaka.
- Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka.
- Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka.
- Additional Inspector General of Police, Special Branch, Dhaka.
- H.E. the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110 021, India

অফিসের ঠিকানাঃ

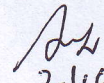
নির্বাচন ভবন, প্লট নং-২-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

ই-মেইল : secretary@ec.gov.bd

9. H.E the Ambassador, Embassy of the Republic of Bulgaria in India, 16/17 Chandragupta Marg, Chanakyapuri, New Delhi – 110021
10. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
11. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
12. Joint Secretary (All), Election Commission Secretariat, Dhaka.
13. Mr. Mostofa Faruque, Director General, Electoral Training Institute, Election Commission Secretariat, Dhaka.
14. Director General (East Europe and CIS Wing), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
15. System Manager, Election Commission Secretariat, Dhaka
16. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
17. Director, Hazrat Shah Jalal (R.) International Airport, Dhaka
18. Chief Security Officer, Hazrat Shah Jalal (R.) International Airport, Dhaka
19. Senior Assistant Secretary (Budget), Election Commission Secretariat. Dhaka
20. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
21. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
22. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
23. Protocol Officer, Election Commission Secretariat, Dhaka.
24. Ms Fahmida Sultana, Assistant Secretary, Election Commission Secretariat, Dhaka.
25. Personal Officer to the Additional Secretary, Election Commission Secretariat, (For kind information of the Additional Secretary)

  
21.01.2019

(Md. Shah Alam)  
Senior Assistant Secretary