



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.009.17-122

Date: 17 May 2018

To Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to the Republic of Korea for participating the '2018 International Election Observation Program'

Dear Sir,

The undersigned is directed to convey the approval of the Election Commission Secretariat to the following officers for participating '2018 International Election Observation Program' to be held from June 7 to June 15, 2018 for the 7th nationwide simultaneous local elections in the Republic of Korea:

Sl#	Name	Designation	Office Address
1	FORHAD AHMMED KHAN	Joint Secretary	Election Commission Secretariat Dhaka, Bangladesh
2	ABUL KASHEM MOHAMMED MAZHARUL ISLAM	Private Secretary to the Chief Election Commissioner	Election Commission Secretariat Dhaka, Bangladesh

02. Terms and conditions are mentioned below:

- they will leave Dhaka on 06 June 2018 or on an approximate date and will return to Dhaka on 16 June 2018 or on an approximate date;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- they will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
- the National Election Commission of Korea will cover all expenses including accommodation, meals, local transportation and reimburse the cost of flights up to \$1,900 USD for both participants combined while the Bangladesh Election Commission will bear the additional airfare (if any) and other incidental expenses;
- they will submit a report within seven days after return from Republic of Korea;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

 17.05.2018

(Fahmida Sultana)

Assistant Secretary

Mobile: +88-02-55007561

Email: fahmidaslt@gmail.com


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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
3. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
4. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
5. H.E the Ambassador of the Republic of Korea, Embassy of the Republic of Korea, 4 Madani Avenue Baridhara, Dhaka-1212 Bangladesh
6. H.E the Ambassador of the People's Republic of Bangladesh, 17 Jangmun-ro 6-gil 140-817 Yongsan-Gu, Seoul, 140-230, Republic of Korea
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
8. Director General, Department of Immigration and Passports, Dhaka
9. Police Commissioner, Dhaka Metropolitan Police, Dhaka
10. Director General, NID Wing, Election Commission Secretariat, Dhaka
11. Joint Secretary (All), Election Commission Secretariat, Dhaka
12. Director General, Electoral Training Institute, Dhaka
13. Forhad Ahmmed Khan, Joint Secretary, Election Commission Secretariat, Dhaka
14. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website]
15. Deputy Secretary (All)/ Deputy Chief, Election Commission Secretariat, Dhaka
16. Director, Hazrat Shahjalal International Airport, Dhaka
17. Senior Assistant Secretary (Budget), Election Commission Secretariat, Dhaka
18. Abul Kashem Mohammed Mazharul Islam, Private Secretary to the Chief Election Commissioner, Election Commission Secretariat, Dhaka
19. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
20. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary)
22. Assistant Secretary (Personal Management-1), Election Commission Secretariat, Dhaka
23. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
24. Office copy


17.05.2018
(Fahmida Sultana)
Assistant Secretary