

**Bangladesh Election Commission**  
**Election Commission Secretariat**  
 Agargaon, Dhaka-1207  
[www.ecs.gov.bd](http://www.ecs.gov.bd)

## Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission	
2	Agency	Election Commission Secretariat	
3	Procuring Entity Name	Joint Secretary (Election Management-2), Election Commission Secretariat	
4	Procuring Entity District	Dhaka	
5	Invitation for	Goods	
6	Invitation Ref No	17.00.0000.038.49.005.20-83	
7	Date	Issued on: 14/03/2021	
<b>KEY INFORMATION</b>			
8	Procurement Method	NCT Open Tendering Method (OTM)	
<b>FUNDING INFORMATION</b>			
9	Budget and Source of Funds	GOB (Revenue)	
<b>PARTICULAR INFORMATION</b>			
10	Tender Package No.	UP-2021/1	
11	Tender Package Name	Procurement of Training Manuals	
12	Tender Publication Date	: 15/03/2021	
13	Tender Last Selling Date	: 04/04/2021	
14	Tender Closing Date and Time	<b>Date</b>	<b>Time</b>
		: 05/04/2021	10:00 am
15	Tender Opening Date and Time	: 05/04/2021	10:30 am
16	<b>Name &amp; Address of the office(s)</b>		
	- <i>Selling Tender Document (Principal)</i>	Assistant Secretary (Procurement), Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 210]	
	- <i>Receiving Tender Document</i>	Deputy Secretary (Election Operations-1) Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]	
	- <i>Opening Tender Document</i>	Deputy Secretary (Election Operations-1) Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]	
<b>INFORMATION FOR TENDERER</b>			
17	Eligibility of Tenderer	All potential tenderers having valid Trade License, documentary evidence of VAT/BIN, TIN and up to date Tax Payment, who have not been debarred by any government Procuring Entity, are eligible. Potential tenderers must have own printing press with four colour printing facilities.	
18	Brief Description of Goods	Item-1: Purchase of 3,47,000 Copies of Training Manual for Presiding and Assistant Presiding Officers Item-2: Purchase of 81,000 Copies of EVM Training Manual for Presiding and Assistant Presiding Officers	



19	Special Requirements	The goods must be supplied in industry standard packages, commensurate with the particular weather condition in Bangladesh, in such manner that these may be easily carried in the rural areas.		
20	Price of Tender Document	Tk. 1000/- (Taka One Thousand only) (Non-refundable)		
21	Description of Items:			
	Item No.	Identification of Items	Location	Amount of Tender Security (in Taka)
	Item-1	Purchase of Training Manual for Presiding and Assistant Presiding Officers	Dhaka	10,40,000 (Ten Lac and Forty Thousand)
	Item-2	Purchase of EVM Training Manual for Presiding and Assistant Presiding Officers	Dhaka	
<b>PROCURING ENTITY DETAILS</b>				
22	Name of Official Inviting Tender	Khorshed Alam		
23	Designation of Official Inviting Tender	Deputy Secretary (Election Operations-1)		
24	Address of Official Inviting Tender	Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]		
25	The procuring entity reserves the right to reject all tenders or annul the Tender proceedings			

  
 14.03.21  
**(Khorshed Alam)**

Deputy Secretary (Election Operations-1)  
 Election Commission Secretariat