



Bangladesh Election Commission
Election Commission Secretariat

No.17.00.0000.018.24.002.19-288

Date: 24 September 2023

To

The Chief Accounts and Finance Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to United Kingdom.

Dear Sir,

The under signed is directed to convey the approval of Bangladesh Election Commission to the following officers/Staff to visit the United Kingdom to conduct and provide hands-on training to officers/operators, set-up equipment, establish data connectivity coordinating with the respective embassies on the occasion of national identity card issuing program through the Embassy of Bangladesh in United Kingdom. The team will stay there 01 November 2023 to 15 November 2023 or 15(fifteen) days from the date of commencement of leave under following terms and conditions:

Technical Team

SI#	Name and Designation	Office Address
1	Mohammed Shohag Maintenance Engineer	National Identity Registration Wing, Election Commission Secretariat
2	A.S.M Iqbal Hasan Deputy Director (cc)	National Identity Registration Wing, Election Commission Secretariat
3	Fawzia Siddique Assistant Director	National Identity Registration Wing, Election Commission Secretariat
4	Md. Akhteruzzaman Assistant Programmer Idea Project (Phase-2)	Election Commission Secretariat
5	Md. Kamrul Islam Assistant Programmer, Idea Project (Phase-2)	Election Commission Secretariat
6	Md. Sohel Sikder Assistant Programmer (Idea Project (Phase-2))	Election Commission Secretariat
7	Tanjima Hossain Assistant Programmer (Idea Project (Phase-2))	Election Commission Secretariat
8	Shazzadul Hasan Office Assistant Cum-Computer Typist	National Identity Registration Wing, Election Commission Secretariat
9	Masudur Rahman Data Entry Operator (Idea Project (Phase-2))	Election Commission Secretariat
10	Md. Rokun Uddin Sikder Machine Operator (Idea Project (Phase-2))	Election Commission Secretariat
11	Zahidul Islam Data Entry Operator (Idea Project (Phase-2))	Election Commission Secretariat

02. The terms and conditions are mentioned below:
- The officers/Staff will leave Dhaka on 31 October 2023 or on an approximate date and return Dhaka on 16 November 2023 or an approximate date.
 - The period of this tour and time spent for travel and transit will be treated as on duty.
 - They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
 - All expenses regarding this visit will be borne by Idea Project(phase-2), Election Commission Secretariat.
 - This is an official visit.
03. This order is issued with the approval of the competent authority.

Sincerely

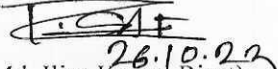

(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat
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Email: ds.hrdw.bcc@gmail.com

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Copy forwarded for kind information and necessary action to (not in order of seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
- 02 Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 03 Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- 04 British High Commission, United Kingdom, United Nations Road, P.O. Box-6079, Baridhara, Dhaka.
- 05 IIE High Commissioner of Bangladesh to the UK, Ireland and Liberia.
- 06 Chairman, Civil Aviation Authority of Bangladesh Kurmitola, Dhaka.
- 07 Director General (Grade-1), National Identity Wing, Election Commission Secretariat, Dhaka.
- 08 Joint Secretary (All), Election Commission Secretariat, Dhaka.
- 09 Director General, Department of Immigration and Passports, Dhaka.
- 10 Director General, Election Training Institute, Dhaka.
- 11 System Manager (All) Election Commission Secretariat, Dhaka. (with request to publish these notifications in Election Commission Secretariat website and update PDS.
- 12 Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
13. Deputy Secretariat (All)/Director (All), Deputy Chief, Election Commission Secretariat, Dhaka.
14. Director, Hazrat Shahjalal International Airport Dhaka. (Attention: Chief Security Officer)
15. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner.)
- 16-19. Private Secretary to the Hon'ble Election Commissioner's (For kind information of the Election Commissioner.)
20. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
21. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
22. Office copy.


(Md. Ilias Kamal Risat)
Assistant Secretary
Election Commission Secretariat