



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-61

Date: 05 February 2025

To

The Chief Accounts and Finance Officer
CAG, PSC and Election Commission
Segunbagicha, Dhaka.

Subject: Visit to Australia.

Dear Sir,

The undersigned is directed to convey the approval to the following employees of Bangladesh Election Commission to visit Bangladesh High Commission in Australia for installation of equipment/system and providing training to the staff members of the Mission relating to voter registration process and issuing National Identity Card (NID) for 15 (fifteen) days from 05 April 2025 to 19 April 2025, excluding travel time, or on a date nearby under the terms and conditions mentioned below:

Technical Team-01 (Canberra)

Sl.	Name and Designation	Office Address	Group Designation
1	Mr. Saad Waiez Tanveer, Wing Commander, Deputy Project Director	IDEA Project (Phase-2) Election Commission Secretariat	Team Leader
2	Mr. Md. Munir Hussein Khan Senior District Election Officer	Senior District Election Office, Cumilla	Training Officer
3	Mr. Md Abul Khaer Rony Programmer (ICT Wing)	Election Commission Secretariat	Technical Officer
4	Mr. Md. Shahinur Rahman Assistant Maintenance Engineer	IDEA Project (Phase-2)	Technical Officer
5	Mr. Md. Bani Yeamin Data Entry Operator	National Identity Registration Wing Election Commission Secretariat	Data Entry Operator
6	Mr. Md. Mujahidur Rahman Computer Operator	Election Commission Secretariat	Data Entry Operator

Technical Team-02 (Sydney)

Sl.	Name and Designation	Office Address	Group Designation
1	Mr. Muhammad Sarwar Hossain Assistant Director	National Identity Registration Wing, Election Commission Secretariat	Training Officer
2	Mr. Md. Mizanur Rahman Khan System Analyst	Election Commission Secretariat	Technical Officer
3	Mr. Mahmudun Noor Mohan Assistant Programmer	IDEA Project (Phase-2) Election Commission Secretariat	Technical Officer
4	Mr. Md. Aktaruzzaman Office Assistant cum Computer Typist	Election Commission Secretariat	Data Entry Operator
5	Mr. Abu Sayeed Data Entry Operator	Election Commission Secretariat	Data Entry Operator

Note: Wing Commander Saad Waiez Tanveer will also be the team leader of Technical Team-02.

02. The terms and conditions are mentioned below:

- The officers/staff will leave Dhaka on 03 April 2025 or on an approximate date and return to Dhaka on 21 April 2025 or on a date nearby.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

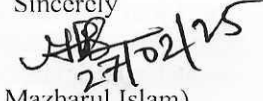
ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

- d. All expenses regarding this visit will be borne by IDEA Project (Phase-2), Election Commission Secretariat.
- e. This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely



(M. Mazharul Islam)

Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801712687090
email: ds.hrdw.bec@gmail.com

No.17.00.0000.018.24.002.19-61

Date: 05 February 2025

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. High Commissioner, Bangladesh High Commission, 57, Culgoa Circuit, O'Malley, ACT 2606, Canberra, Australia.
05. H.E. High Commissioner, Australian High Commission, 184 Gulshan Avenue, Gulshan 2, Dhaka.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
09. Joint Secretary (All), Election Commission Secretariat, Dhaka.
10. Project Director (PD), IDEA Project (Phase-II)
11. Director General, Electoral Training Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
13. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
16. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 17- Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election
20. Commissioners).
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
22. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
23. Office copy.



Syed Golam Rashed
Assistant Secretary
Election Commission Secretariat