



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

Date: 07 March 2024

No.17.00.0000.018.24.002.19- 110

To

The Chief Accounts and Finance Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to Malaysia.

Dear Sir,

The under signed is directed to convey the approval of Bangladesh Election Commission to the following officers to visit the Malaysia. to conduct and provide hands-on training to officers/operators, set-up equipment, establish data connectivity coordinating with the respective embassies on the occasion of national identity card issuing program through the Embassy of Bangladesh in Malaysia. The team will stay there from 29 March 2024 to 04 April 2024 or 07(seven) days from the date of commencement of leave under following terms and conditions:

Admin Team

SI	Name and Designation	Office Address	Group Designation
1	Mr. Ashok Kumar Debnath Additional Secretary	Election Commission Secretariat.	Team Leader
2	Mr. Md. Foridul Islam Regional Election Officer	Regional Election office, Dhaka	Senior Inspection Officer
3	Mr. Farazy Bengir Ahmed District Election Officer	Senior District Election Office, Khulna.	Inspection Officer

02. During this tour Mr. Ashok Kumar Debnath will be accompanied by his beloved spouse Shikha Debnath.

03. The terms and conditions are mentioned below:

- The officers of Election Commission Secretariat/representative of Foreign Ministry will leave Dhaka on 28 March 2024 or on an approximate date and will return Dhaka on 05 April 2024 or an approximate date.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- All expenses of (SI no.01-03) regarding this visit will be borne by IDEA Project (phase-2), Election Commission Secretariat.
- All expenses of Shikha Debnath regarding this visit will be borne by her spouse Mr. Ashok Kumar Debnath.
- This is an official visit.

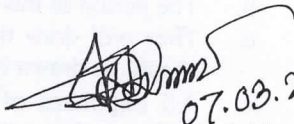
04. This order is issued with the approval of the competent authority

Sincerely

(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801824715756
email: ds.hrdw.bcc@gmail.com

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. High Commissioner of Bangladesh, Kuala Lumpur, Malaysia.
05. H.E. High Commissioner of Malaysia in Bangladesh, House No.19, Road No-6, Dhaka-1230.
06. Chairman, Civil Aviation Authority of Bangladesh Kurmitola, Dhaka.
07. Director General, National Identity Registration Wing, Election Commission Secretariat, Dhaka.
08. Joint Secretary (All), Election Commission Secretariat, Dhaka.
09. Project Director (PD), IDEA Project (Phase-II).
10. Director General, Department of Immigration and Passports, Dhaka.
11. Director General, Electoral Training Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka. (with request to publish these notifications in Election Commission Secretariat website and update PDS.
13. Regional Election Officer (All) ,.....Region, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Director (All), Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shahjalal International Airport Dhaka. (Attention: Chief Security Officer)
16. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner.)
- 17-20. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners.)
21. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
22. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
23. Office copy.


07.03.2024
Mohammad Nurul Alam
Deputy Secretary (HRDW)
Election Commission Secretariat