

Bangladesh Election Commission
Election Commission Secretariat
 Agargaon, Dhaka-1207
www.ecs.gov.bd

Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission	
2	Agency	Election Commission Secretariat	
3	Procuring Entity Name	Joint Secretary (Election Management-2), Election Commission Secretariat	
4	Procuring Entity District	Dhaka	
5	Invitation for	Goods	
6	Invitation Ref No	17.00.0000.038.07.009.20-96	
7	Date	Issued on: 15/12/2020	
KEY INFORMATION			
8	Procurement Method	NCT Open Tendering Method (OTM)	
FUNDING INFORMATION			
9	Budget and Source of Funds	GOB (Revenue)	
PARTICULAR INFORMATION			
10	Tender Package No.	UP-2020/1	
11	Tender Package Name	Procurement of Electoral Materials	
12	Tender Publication Date	: 17/12/2020	
13	Tender Last Selling Date	: 13/01/2021	
14	Tender Closing Date and Time	Date	Time
		: 14/01/2021	10:00 am
15	Tender Opening Date and Time	: 14/01/2021	10:30 am
16	Name & Address of the office(s)		
	- Selling Tender Document (Principal)	Assistant Secretary (Procurement), Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 210]	
	- Receiving Tender Document	Deputy Secretary (Election Operations-1) Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]	
	- Opening Tender Document	Deputy Secretary (Election Operations-1) Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]	
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer	All potential tenderers having valid Trade License, documentary evidence of VAT/BIN, TIN and up to date Tax Payment, who have not been debarred by any government Procuring Entity, are eligible.	
18	Brief Description of Goods	Lot-1 Purchase of 4,56,000 numbers of Self Inking Stamp Pads Lot-2 Purchase of 10,400 kilogram of Red Sealing Wax Lot-3 Purchase of 4,00,000 numbers of Official Seals Lot-4 Purchase of 8,80,000 numbers of Marking Seals Lot-5 Purchase of 57,000 numbers of Brass Seals Lot-6 Purchase of 4,56,000 numbers of Indelible Ink Pens Lot-7 Purchase of 15,00,000 numbers of Plastic Security Seals (lock) for Translucent Ballot Box	
19	Special Requirements	The goods must be supplied in industry standard packages, commensurate with the particular weather condition in Bangladesh, in such manner that these may be easily carried in the rural areas.	

20	Price of Tender Document	Tk. 1000/- (Taka One Thousand only) (Non-refundable)			
21	Description of Lots:				
	Lot No.	Identification of Lots	Location	Amount of Tender Security (in Taka)	Completion Time
	Lot-1	Purchase of Self Inking Stamp Pads	Dhaka	5,00,000/- (Five Lac)	8 (Eight) weeks
	Lot-2	Purchase of Red Sealing Wax	Dhaka	50,000/- (Fifty Thousand)	8 (Eight) weeks
	Lot-3	Purchase of Official Seals	Dhaka	3,00,000/- (Three Lac)	8 (Eight) weeks
	Lot-4	Purchase of Marking Seals	Dhaka	3,25,000/- (Three Lac and Twenty-Five Thousand)	8 (Eight) weeks
	Lot-5	Purchase of Brass Seals	Dhaka	80,000/- (Eighty Thousand)	8 (Eight) weeks
	Lot-6	Purchase of Indelible Ink Pens	Dhaka	13,25,000/- (Thirteen Lac and Twenty Five Thousand)	8 (Eight) weeks
	Lot-7	Purchase of Plastic Security Seals (lock) for Translucent Ballot Box	Dhaka	3,50,000/- (Three Lac and Fifty Thousand)	8 (Eight) weeks
PROCURING ENTITY DETAILS					
22	Name of Official Inviting Tender	Mahfuza Akter			
23	Designation of Official Inviting Tender	Deputy Secretary (Election Operations-1)			
24	Address of Official Inviting Tender	Election Commission Secretariat , Nirbachan Bhaban, Agargaon, Dhaka [Room # 211]			
25	The procuring entity reserves the right to reject all tenders or annul the Tender proceedings.				


(Mahfuza Akter)

Deputy Secretary (Election Operations-1)
Election Commission Secretariat