

APR (D.A.)  
S.A (D.M)  
Ref  
10.04.25



Bangladesh Election Commission  
Election Commission Secretariat  
www.ecs.gov.bd

No. 17.00.0000.016.57.239.05-149

Date: 10 /04/2025

### Office Order

Mr. Md Abdus Sattar (81491064), Stenotypist Cum-Computer Operator, Office of the Upozila Election Officer, Zakiganj, Sylhet has been granted earned leave (ex-Bangladesh) to perform the Holy Hajj in Saudi Arabia for 45 (Forty Five) Days starting from 01.05.2025 or from the date of commencement of leave. The leave is granted under the following terms and conditions:

- (a) All related expenses of the visit will be borne by Mr. Md Abdus Sattar (81491064), Stenotypist Cum-Computer Operator, Office of the Upozila Election Officer, Zakiganj, Sylhet. He will draw all his pay and allowance in local currency; no part of it shall be drawn in foreign currency.
- (b) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.

02. It is his personal visit.

(Md. Nazmul Kabir)  
Senior Assistant Secretary  
(Personnel Management-2)  
Phone: 02-55007459  
Email: sas\_pm2@ecs.gov.bd

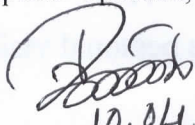
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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Segunbhagicha, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Joint Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
5. Director General, Electoral Training Institute, Agargaon, Dhaka.
- ✓ 6. System Manager, Election Commission Secretariat, Dhaka (With request for publication of the order in Election Commission website).
7. Regional Election Officer, Sylhet;
8. Divisional Controller of Accounts Officer, Sylhet;

9. Deputy Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
10. Director (Airport), Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
11. Senior District Election Officer, Sylhet;
12. District Accounts and Finance Officer, Sylhet;
13. Chief Security Officer, Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
14. PS to the Hon'ble Chief Election Commissioner, Election Commission Secretariat, Dhaka (for kind information of the Hon'ble Chief Election Commissioner).
15. PS to the Hon'ble Election Commissioner (all) Election Commission Secretariat, Dhaka (for kind information of the Hon'ble Election Commissioner).
16. PS to the Senior Secretary, Election Commission Secretariat, Dhaka (For kind information to the Senior Secretary, Election Commission Secretariat, Dhaka).
17. Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
18. Upazila Election Officer, Zakiganj, Sylhet;
19. Upazila Accounts Officer, Zakiganj, Sylhet;
20. PO to the additional Secretary, Election Commission Secretariat, Dhaka (for kind information to the additional Secretary, Election Commission Secretariat, Dhaka) and
21. Mr. Md Abdus Sattar (81491064), Stenotypist Cum-Computer Operator, Office of the Upozila Election Officer, Zakiganj, Sylhet

  
10.04.2025  
(Md. Nazmul Kabir)  
Senior Assistant Secretary