



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.009.17-274

Date: 12 September 2018

To

Chief Accounts Officer,
C&AG, PSC and Election Commission Secretariat (3rd phase),
Segunbagicha, Dhaka.

Subject: Visit to Singapore.

Dear Sir,

The undersigned is directed to convey the approval of the Election Commission Secretariat to Mohammad Ashraf Hussain, Senior Maintenance Engineer, Election Commission Secretariat, Dhaka to participate in Dell EMC Executive Briefing Centre (EBC) Training in Singapore from 16 September to 19 September 2018.

02. The terms and conditions are mentioned below:
- he will leave Dhaka on 15 September 2018 or on an approximate date and return to Dhaka on 20 September 2018 or on an approximate date;
 - the period of this tour and time spent for travel and transit will be treated as on duty;
 - he will draw his usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
 - return airfare, accommodation and meals will be sponsored by the organizer while Bangladesh Election Commission will bear the other incidental expenses;
 - this is an official visit.
03. This order is issued with the approval of the competent authority.

Sincerely,

(Fahmida Sultana)

Assistant Secretary

Phone: +88-02-55007561

Mobile: +88 01711392461

Email: fahmidaslt@gmail.com

No.17.00.0000.018.24.009.17-274

Date: 12 September 2018

Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
- Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
- Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka

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অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

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ই-মেইলঃ secretaryv@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

5. H.E. the High Commissioner of the People's Republic of Bangladesh in Singapore, 91 Bencoolen Street, #06-01 Sunshine Plaza, Singapore.
6. H.E. the Ambassador of Consulate of the Republic of Singapore in Bangladesh, Ventura Avenue (5th floor), CWN (C) – 8/B, Gulshan Avenue, Bir Uttam Mir Shawkat Sharak, Dhaka 1212, Bangladesh
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
8. Police Commissioner, Dhaka Metropolitan police, Dhaka
9. Director General, NID Wing, Election Commission Secretariat, Dhaka
10. Joint Secretary (All), Election Commission Secretariat, Dhaka.
11. Director General, Electoral Training Institute, Dhaka.
12. Director General, Department of Immigration and Passports, Dhaka.
13. System Manager, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shah Jalal (R:) International Airport, Dhaka
16. Mr. Mohammad Ashraf Hussain, Senior Maintenance Engineer, Election Commission Secretariat, Dhaka.
17. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
18. Private Secretary to the Election Commissioners (For kind information of the Hon'ble Election Commissioners)
19. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary)
20. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
21. Office copy.


12.09.2018
(Fahmida Sultana)
Assistant Secretary