



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.010.25.018.18-196

Dated: 24 June 2018

To

Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to United Kingdom (UK).

Dear Sir,

I am directed to convey that the Hon'ble Election Commissioner Ms. Kabita Khanam will visit United Kingdom (UK) to attend the "Seventeenth Cambridge Conference on Electoral Democracy" from 25 July 2018 to 28 July 2018 under the following terms and conditions:

- the Hon'ble Election Commissioner will be accompanied by Ms Laila Sharmin, Senior Assistant Secretary (law), Bangladesh Election Commission.
- they will start their journey for Cambridge, UK on a convenient day near to 24 July 2018 and will return to Dhaka on 30 July 2018;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- they will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency;
- the host part will provide the cost of hotel accomodation and local hospitality while the Bangladesh Election Commission will bear the cost of international airfare and other incidental expenses;
- this is an official visit.

02. This order is issued with the approval of the competent authority.

Sincerely,

(Md. Shah Alam)

Senior Assistant Secretary


Phone: 02-55007534

Email: s_alam_ecs@yahoo.com

P.T.O

Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
3. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka.
6. Secretary, Law & Justice Division, Ministry of Law, Justice and Parliamentary Affairs, Bangladesh Secretariat, Dhaka.
7. Additional Inspector General of Police, Special Branch, Dhaka.
8. H.E the High Commissioner, Bangladesh High Commission, 28 Queen's Gate, London SW7 5JA, United Kingdom (UK).
9. H.E. the High Commissioner, High Commission of United Kingdom(UK), United Nations Road, Baridhara, Dhaka, Bangladesh
10. Chairman, Civil Aviation Authority, Headquarter, Kurmitola, Dhaka-1229, Bangladesh
11. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
12. Joint Secretary (All), Election Commission Secretariat, Dhaka.
13. Director General (Europe), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
14. Deputy Secretary (All), Election Commission Secretariat, Dhaka.
15. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
16. Director, Hazrat Shah Jalal International Airport, Dhaka.
17. Ms Laila Sharmin, Senior Assistant Secretary (law), Bangladesh Election Commission, Dhaka.
18. Senior Asst. Secretary (Budget), Election Commission Secretariat, Dhaka.
19. Chief Security Officer, Hazrat Shah Jalal International Airport, Dhaka
20. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
21. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
22. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
23. Protocol Officer, Election Commission Secretariat, Dhaka.
24. Personal Officer to the Additional Secretary, Election Commission Secretariat, (For kind information of the Additional Secretary)
25. Office copy.


12.07.2018

(Md. Shah Alam)

Senior Assistant Secretary