



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.001.20-407

Date: 13 November, 2022

To  
Chief Accounts and Finance Officer  
C&AG, PSC and Election Commission Secretariat (3<sup>rd</sup> Phase)  
Segunbagicha, Dhaka

Subject: Visit to Singapore.

Dear Sir,

The undersigned is directed to convey the approval of the Bangladesh Election Commission Secretariat to nominate Md. Rafiqul Hoque, System Manager to visit Singapore to join the “VMware-2022” on 15-16 November, 2022 excluding travelling time.

02. Terms and conditions are mentioned below:

- a. he will leave Dhaka on 14 November 2022 or an approximate date and will return to Dhaka on 17 November 2022 or an approximate date;
- b. the period of this visit and time spent for travel and transit will be treated as on duty;
- c. the entire cost of the visit programme including VISA Fees, full accommodation, airfare, per diem, etc will be borne by Globle Brand Private Ltd as per government circular.
- d. he will draw his usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- e. no part be expended from Bangladesh Election Commission.
- e. he will submit a report within seven days after returning from Singapore.

03. This order is issued with the approval of the competent authority.

04. This is an official visit.

Sincerely

(Mohammed Nurul Hasan Bhuiyan)  
Senior Assistant Secretary  
Phone: +88-02-55007555  
Mobile: +8801711369976  
email: sas.tcd.bec@gmail.com

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

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ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Election Commission Secretariat, Dhaka.
5. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. H.E the High Commissioner of Singapore. Ventura Avenue (5th Floor), CWN(C)-8/B, Gulshan Ave, Dhaka 1212.
7. H.E the High Commissioner of the People's Republic of Bangladesh in Singapore, Jit poh Building #04-00@10-00 19 keppel Road, Singapore 089058.
8. Chairman, Civil Aviation Authority of Bangladesh Kurmitola, Dhaka.
9. Director General (Grade-1), National Identity Wing, Election Commission Secretariat, Dhaka.
10. Director General, Department of Immigration and Passports, Dhaka.
11. Joint Secretary (All), Election Commission Secretariat, Dhaka.
12. Director General, Electoral Training Institute, Dhaka.
13. System Manager (All), Election Commission Secretariat, Dhaka.
14. Regional Election Officer (All), ..... Region, Election Commission Secretariat, Dhaka.
15. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka
16. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer)
17. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner).
18. Private Secretary to the Hon'ble Election Commissioner Mr. Md. Ahsan Habib Khan (For kind information of the Election Commissioner).
19. Private Secretary to the Hon'ble Election Commissioner Ms. Rashida Sultana (For kind information of the Election Commissioner).
20. Private Secretary to the Hon'ble Election Commissioner Mr. Md. Alamgir (For kind information of the Election Commissioner).
21. Private Secretary to the Hon'ble Election Commissioner Mr. Md. Anisur Rahman (For kind information of the Election Commissioner).
22. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
23. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).

  
13.11.22  
(Mohammed Nurul Hasan Bhuiyan)  
Senior Assistant Secretary