

**BANGLADESH ELECTION COMMISSION**  
 Identification System for Enhancing Access to Services (IDEA) Project  
 Nirbachan Bhaban (Floor-8)  
 Agargaon, Dhaka-1207.

**Invitation for Tenders**

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>			
1	Ministry/Division	Bangladesh Election Commission	
2	Agency	Election Commission Secretariat	
3	Procuring Entity Name	Bangladesh Election Commission represented by Project Director, Identification System for Enhancing Access to Services (IDEA) Project	
4	Procuring Entity Code	Not used at present	
5	Procuring Entity District	Dhaka	
6	Invitation for	Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization	
7	Invitation Ref No	BEC/IDEA/NCS8	
8	Date	22 May 2018	
<b>KEY INFORMATION</b>			
9	Procurement Method	Open Tendering Method (National)	
<b>FUNDING INFORMATION</b>			
10	Budget and Source of Funds	Government of Bangladesh (GoB) (Development Budget)	
11	Development Partners (if applicable)	Not Applicable	
<b>PARTICULAR INFORMATION</b>			
12	Project / Program Code (if applicable)	0601-5130	
13	Project Name (if applicable)	Identification System for Enhancing Access to Services (IDEA) Project	
14	Tender Package No.	NCS8	
15	Tender Package Name	Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization	
		<b>Date</b>	<b>Time</b>
16	Tender Publication Date	24 May 2018	
17	Tender Last Selling Date (must be the date prior to the day of Tender Closing Date)	26 June 2018	5.00 p.m
18	Pre-Tender meeting held on 6 June 2018 at 11:00pm, Nirbachan Bhaban (Floor-7, Room-721), Agargaon, Dhaka		
19		<b>Date</b>	<b>Time</b>
20	Tender Closing Date and Time	27 June 2018	2.00 p.m
21	Tender Opening Date and Time	27 June 2018	2.30 p.m
22	Name & Address of the office(s)	<b>Address</b>	
	- Selling Tender Document (Principal)	Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-8), Agargaon, Dhaka	
<b>NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS</b>			
	- Receiving Tender Document	Conference room, Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-7, Room-721), Agargaon, Dhaka	
	- Opening Tender Document	Conference room, Identification System for Enhancing Access to Services (IDEA) Project, Nirbachan Bhaban (Floor-7), Agargaon, Dhaka	
<b>INFORMATION FOR TENDERER</b>			
23	Eligibility of Tenderer	ITT11.1 (a) The HR Firm should have  (i) A proven track record of at least five (5) years experience in conducting large scale recruitment and selection of staff in projects of similar nature  (ii) Experience of conducting Computer based examination	

			<p>(iii) Experience to work with deferent semi government or government organizations. The HR Firm should have</p> <p>ITT11.1 (b) The HR Firm should have</p> <p>(i) A proven track record of at least five (5) years experience in conducting large scale recruitment and selection of staff in projects of similar nature</p> <p>(ii) Experience of conducting Computer based examination</p> <p>Experience to work with deferent semi government or government organizations.</p> <p>ITT11.1 (c) The HR Firm should have</p> <p>The essential equipment to be made available at the time of Contract signing by the successful Bidder :</p> <ul style="list-style-type: none"><li>• On-line CV submission Technology</li><li>• OMR (Optical Mark Recognition)</li><li>• Automated Coding Machine</li><li>• Strong Database platform</li></ul>		
24	Brief Description of Services		Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization		
25	Price of Tender Document (Tk)		BDT 2,000.00 (two thousand only)		
	Pckge No	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Months
26	NCS8	Procuring Manpower Services (155 personnel) for the operation of Smart NID Card Personalization	Dhaka	18 (Eighteen) lac	31 December 2018 from the date of contract signature
PROCURING ENTITY DETAILS					
27	Name of Official Inviting Tender		Mohammad Saidul Islam		
28	Designation of Official Inviting Tender		Project Director		
29	Address of Official Inviting Tender		Identification System for Enhancing Access to Services (IDEA) Project Nirbachan Bhaban (Floor-8), Agargaon, Dhaka		
30	Contact details of Official Inviting Tender		Telephone: 00-88-02-55007571 Electronic mail address: pd.idea.bd@gmail.com		
31	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.				

Mohammad Saidul Islam  
Brigadier General  
Project Director