



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-125

Date: 11 May, 2023

To

Chief Accounts and Finance Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: **Visit to UAE.**

Dear Sir,

The under signed is directed to convey the approval of the Election Commission Secretariat to the following officers to visit UAE for supervision and coordination on the occasion of National Identity Card issuing program through the Embassy of Bangladesh in UAE. The team will stay there during 25-30 May 2023 or from the date of commencement of leave under following terms and conditions:


Sl#	Name and Designation	Office Address
1.	A. K. M. Humayun Kabir Director General (Grade-1)	National Identity Registration Wing, Election Commission Secretariat
2.	Brig Gen Abul Hasnat Mohammad Sayem BGBMS, afwc, psc, M phil, Project Director, IDEA Project (phase-2)	Election Commission Secretariat.
3.	Dr. Shah Mohammad Tanvir Monsur Director General, Consular and Welfare Wing	Ministry of Foreign Affairs
4.	Mohammad Ashraf Hussain System Manager	National Identity Registration Wing, Election Commission Secretariat
5.	Md. Sarwoer Alam Senior Assistant Secretary	Ministry of Expatriates Welfare and Overseas Employment
6.	Muhammad Sarwar Hossain Assistant Director	National Identity Registration Wing, Election Commission Secretariat

02. The terms and conditions are mentioned below:

- the officers will leave Dhaka on 24 May 2023 or on an approximate date and return Dhaka on 31 May 2023 or on an approximate date.
- the period of this tour and time spent for travel and transit will be treated as on duty.
- he will draw his usual pay and allowances in local currency and no part of it should be drawn in foreign currency.
- all expenses regarding this visit of the officers mentioned in above serial no 1,2,4 & 6 will be borne by IDEA Project (phase-2), Election Commission Secretariat. Besides the expenses of rest of the officers bearing serial no 3 & 5 in the above table will be borne by their own ministry.
- this is an official visit.

03. This order is issued with the approval of the competent authority.

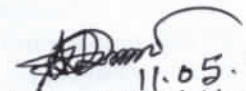
Sincerely

 11-05-2023

(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +88-02-55007549
Mobile: +8801824715756
email: ds.hrdw.bec@gmail.com

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
02. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. Embassy of the United Arab Emirates, 191-Gulshan North Avenue, Dhaka 1212, Bangladesh.
04. Embassy of the People's Republic of Bangladesh, Abu Dhabi, UAE, Villa No. 46, 48, Sector. 19, Zone. W31, Al Jawwalah St, Al Saadah Area, P.O. Box 2504.
05. Chairman, Civil Aviation Authority of Bangladesh Kurmitola, Dhaka.
06. Director General (Grade-1), National Identity Wing, Election Commission Secretariat, Dhaka.
07. Joint Secretary (All), Election Commission Secretariat, Dhaka.
08. Director General, Department of Immigration and Passports, Dhaka.
09. Director General, Electoral Training Institute, Dhaka.
10. System Manager (All), Election Commission Secretariat, Dhaka. (with request to disply this Notifications in Bangladesh Election Commission website and update PDS)
11. Regional Election Officer (All), Region, Election Commission Secretariat, Dhaka.
12. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka
13. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer)
14. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner).
15. Private Secretary to the Hon'ble Election Commissioner Mr.Md. Ahsan Habib Khan (For kind information of the Election Commissioner).
16. Private Secretary to the Hon'ble Election Commissioner Ms. Rashida Sultana (For kind information of the Election Commissioner).
17. Private Secretary to the Hon'ble Election Commissioner Mr. Md. Alamgir (For kind information of the Election Commissioner).
18. Private Secretary to the Hon'ble Election Commissioner Mr. Md. Anisur Rahman (For kind information of the Election Commissioner).
19. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
20.
21. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
22. Office copy]


11.05.2023
(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat