



**Bangladesh Election Commission**  
**Election Commission Secretariat**  
 Nirbachan Bhaban, Agargaon, Dhaka  
 www.ecs.gov.bd

**Tender for Goods (Multiple Lots)**

Tender Notice No-17.00.0000.029.70.160.19(৩য় খন্ড)- 210

Date: 24-08-2020

1	Ministry/Division		Election Commission Secretariat			
2	Agency		Election Commission Secretariat			
3	Procuring Entity Name		Senior Secretary, Election Commission Secretariat			
4	Procuring Entity District		Dhaka			
5	Invitation Ref No.		17.00.0000.029.70.160.19(৩য় খণ্ড)-210			
6	Date		26-08-2020			
7	Procurement Method		National Competitive Tender (NCT). Open Tendering Method (OTM)			
8	Budget and Source of Funds		GOB (Revenue Budget)			
9	Tender Package Name		Supply of Goods (Multiple Lots)			
10	Tender Package No.		ECGD01 [Lot-1 (Stationery Item), Lot-2 (Other ancillary Goods), Lot-3 (Toner Item), Lot-4 (Computer Accessories) & Lot-5 (Electrical Item)]			
11	Tender Publication Date		26-08-2020			
12	Tender Last Selling Date		10-09-2020			
13	Tender Submission Date and time		13-09-2020 12.00 PM			
14	Tender Opening Date and time		13-09-2020 12.30 pm			
15	Name & Address of the Office(s)					
	(a) Selling Tender Document		Assistant Secretary, Common Service-2, Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.			
	(b) Receiving Tender Document		Assistant Secretary, Common Service-2, Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.			
	(c) Opening Tender Document		Deputy Secretary (Jonobal Babostapona), Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.			
16	Eligibility of Tenderers		Bidders that fulfill the criteria described in the Tender document.			
17	Brief Description of goods and Related Services		Supply of Lot-1 (Stationery Item), Lot-2 (Other ancillary Goods), Lot-3 (Toner Item), Lot-4 (Computer Accessories) & Lot-5 (Electrical Item)			
18	Lot No	Identification of Goods	Price of Tender Document (Tk)	Tender Security	Completion Time in weeks/ months	Location
	1.	Supply of Lot-1 Stationery Item for Election Commission Secretariat	Tk. 750/- (Seven Hundred and Fifty Taka)	Tk.20,000/- (Twenty Thousand Taka)	10(Ten) months	Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka
	2.	Supply of Lot-2 Other ancillary Goods for Election Commission Secretariat	Tk. 2000/- (Two Thousand Taka)	Tk. 1,50,000/- (One Lac and Fifty Thousand Taka)	10(Ten) months	
	3.	Supply of Lot-3 Toner Item for Election Commission Secretariat	Tk. 1500/- (One Thousand and Five Hundred Taka)	Tk.65,000/- (Sixty Five Thousand Taka)	10(Ten) months	
	4.	Supply of Lot-4 Computer Accessories Item for Election Commission Secretariat	Tk. 1500/- (One Thousand Five Hundred Taka)	Tk. 60,000/- (Sixty Thousand Taka)	10(Ten) months	
	5.	Supply of Lot-5 Electrical Item for Election Commission Secretariat	Tk. 750/- (Seven Hundred and Fifty Taka)	Tk.35,000/- (Thirty Five Thousand Taka)	10(Ten) months	
19	Name of Official Inviting Tender		MD. SHARIFUL ISLAM			
20	Designation of Official Inviting Tender		Assistant Secretary			
21	Address of Official Inviting Tender		Common Service-2, Election Commission Secretariat, Nirbachan Bhaban (2 <sup>nd</sup> Floor), Agargaon, Dhaka.			
22	Contact details of Official Inviting Tender		Phone : 02-55007539		Fax No: 55007515	
23	Tender Security		Tender Security must be in the form of Pay Order in favor of Senior Secretary, Election Commission Secretariat, Dhaka.			
24	Special Instruction		Supplier must submit distributor authorization letter for Lot-3 ; (Toner Item 1-8)			
25	The procuring entity reserves the right to reject any or all Tenders.					

 28/08/2020  
**MD. SHARIFUL ISLAM**  
 Assistant Secretary  
 Phone : 02-55007539  
 E-mail: ecs.seba@gmail.com