



Bangladesh Election Commission

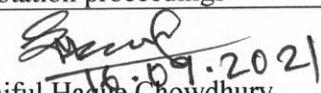
Election Commission Secretariat

Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project

ETI Bhaban, Agargaon, Dhaka-1207



1	Ministry/Division	Bangladesh Election Commission			
2	Agency	Election Commission Secretariat			
3	Procuring Entity Name	Strengthening and Capacity Development of Election Commission Secretariat (SCDECS) Project.			
4	Procuring Entity District	Dhaka			
5	Invitation for	Supply of Food for training courses Using Framework Contract (OTM)			
6	Invitation Ref. No	ECS/SCDECS/Pro/PG-8/2021			
7	Date Issued on	16/09/2021			
KEY INFORMATION					
8	Procurement Method	Framework Contract [Open Tender Method (OTM)]			
9	Budget Source of Funds	Government of Bangladesh (GoB)			
PARTICULAR INFORMATION					
10	Project / Programme Code	224246800			
11	Project/Programme Name	Strengthening and Capacity Development of Election Commission Secretariat (SCDECS)			
12	Tender Package No	PG-8			
13	Tender Package Name	Supply of Food for training courses Using Framework Contract (OTM)			
14	Tender Publication Date	16/09/2021			
15	Tender Selling Last Date & Time	10/10/2021 at 12.00 pm			
16	Tender Submission Date & Time	10/10/2021 at 2:00 pm			
17	Tender Opening Date & Time	10/10/2021 at 2:30 pm			
18	Name of Address of the Office	SCDECS Project, Nirbachan Bhaban (Floor-5, Room-506), Agargaon, Dhaka-1207			
19	Selling Tender Documents (Other)				
20	Receiving Tender Document				
21	Open Tender Document	Nirbachan Bhaban (Floor-5, Room-501), Agargaon, Dhaka-1207			
22	Place/Date/Time of Pre-Tender meeting	30/09/2021 at 3:00 pm at Nirbachan Bhaban (Floor-5, Room-520), Agargaon, Dhaka-1207			
INFORMATION FOR TENDERER					
23	Eligibility and Qualification of Tenderer	The Tenderer shall submit with its Tender the following additional documents: 1. Copy of OTM Invitation Circular. 2. Copy of Pay Order or Bank Guarantee. 3. Quotation for Supply of Office Stationery & Bags (training related)/Supply of Food for training courses Using Framework Contract 4. Copy of Trade License (Renewed). 5. Copy of TIN and VAT/BIN Registration 6. Copy of Financial Solvency Statement from Scheduled Bank (within last 6 months of tender submission). 7. Copy of Experience Certificate. 8. Copy of latest Income Tax Certificate.			
24	Price of the Tender Document	1,000/- (One thousand taka only) for each lot.			
25	Lot No	Identification of Lot	Location	Tender Security Amount (TK)	Completion Time in Weeks/Months
26	01	Supply and serving food for English Language Proficiency Course, PPA-2006 and PPR-2008 Course and Media management training Course.	Dhaka	1,20,000.00 (In word : One lakh and twenty thousand taka only)	12 Months
27	02	Supply and serving food for Computer Training Course.	Dhaka	1,20,000.00 (In word : One lakh and twenty thousand taka only)	12 Months
28	03	Supply and serving food for ICT course in Election and office management	Dhaka	1,20,000.00 (In word : One lakh and twenty thousand taka only)	12 Months
PROCURING ENTITY DETAILS					
29	Name of official inviting tender	Md. Saiful Haque Chowdhury			
30	Designation and address of official Inviting Tender	Joint Secretary & Deputy Project Director, SCDECS Project, Nirbachon Bhaban (Floor-5, Room-501), Agargaon, Dhaka-1207			
31	Address of official Inviting Tender	SCDECS Project, Nirbachon Bhaban (Floor-5, Room-506), Agargaon, Dhaka-1207			
32	Contact details of official inviting Tender	+88-0255007547			
The Procuring entity reserves the right to reject all Quotations or annul the Quotation proceedings					


 16.09.2021
 Md. Saiful Haque Chowdhury
 Joint Secretary &
 Deputy Project Director
 Phone: +88-0255007547