

Bangladesh Election Commission
Electoral Training Institute
 Plot-E, 14/ Z-A, Agargaon, Dhaka-1207

Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission	
2	Agency	Electoral Training Institute	
3	Procuring Entity Name	Director General, Electoral Training Institute	
4	Procuring Entity District	Dhaka	
5	Invitation for	Goods	
6	Invitation Ref No	17.01.0000.105.016.014.18-656	
7	Date	Issued on: 05/11/2018	
KEY INFORMATION			
8	Procurement Method	Open Tendering Method (OTM)	
FUNDING INFORMATION			
9	Budget and Source of Funds	GOB (Revenue)	
PARTICULAR INFORMATION			
10	Tender Package No.	ETIGD-01	
11	Tender Package Name	1. Package-01: Procurement of Clothing/ Rexine Bag as electoral training materials for the use at the 11 th Parliament Elections Training Programme. 2. Package-02: Procurement of high quality gel pen as electoral training materials for the use at the 11 th Parliament Elections Training Programme 3. Package-03: Procurement of high quality writing pad as electoral training materials for the use at the 11 th Parliament Elections Training Programme	
12	Tender Publication Date	: 05/11/2018	
13	Tender Last Selling Date & Time	: 19/11/2018	12.00pm
14	Tender Closing Date and Time	Date	Time
		: 20/11/2018	03:00 pm
15	Tender Opening Date and Time	: 20/11/2018	04:00pm
16	Name & Address of the office(s)		
	- <i>Selling Tender Document (Principal)</i>	Assistant Director (Logistic Support), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 407]	
	- <i>Receiving Tender Document</i>	Director (Training), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 501]	
	- <i>Opening Tender Document</i>	Director (Training), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 501]	
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer	As per tender document.	
18	Brief Description of Goods	Lot-1: Supply of 4,437 numbers of clothing/ Rexine bag as per specifications mentioned in the Tender Document. Lot-2: Supply of 4,437 numbers of high quality gel pen as per sample & specifications mentioned in the Tender Document. Lot-3: Supply of 4,437 numbers of high quality writing pad as per sample & specifications mentioned in the Tender Document.	
19	Special Requirements	The goods must be supplied in industry standard packages, commensurate with the particular weather condition in Bangladesh, in such manner that these may be easily carried in the rural areas.	
20	Price of Tender Document	Tk. 1500/- (Taka One Thousand Five hundred only) (Non-refundable)	



Lot No.	Identification of Lots	Location	Amount of Tender Security (Taka)	Completion Time
Lot-1	Supply of Clothing/ Rexine Bag as per specifications mentioned in the Tender Document.	Dhaka	1,55,000/-	7 days
Lot-2	Supply of high quality gel pen as per sample & specifications mentioned in the Tender Document.	Dhaka	11,000/-	7 days
Lot-3	Supply of high quality writing pad as per sample & specifications mentioned in the Tender Document.	Dhaka	7,500/-	7 days

PROCURING ENTITY DETAILS

22	Name of Official Inviting Tender	Mohammad Balayet Hossain Chowdhury
23	Designation of Official Inviting Tender	Director (Training), Electoral Training Institute
24	Address of Official Inviting Tender	Electoral Training Institute, Electoral Training Institute Bhaban, Plot-E, 14 / Z-A, Agargaon, Dhaka-1207 [Room # 501]
25	Contact details of Official Inviting Tender	Telephone : 02-8181606
26	The procuring entity reserves the right to reject all tenders or annul the Tender proceedings.	

30/5/11/2018

(Mohammad Balayet Hossain Chowdhury)

Director (Training)
Electoral Training Institute
Phone: 02-8181606