



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.001.19- 229

Date: 04 November 2019

To

Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Nomination of participants for the “Capacity Development in Election Management”
training course under the ITEC Programme to be held in New Delhi, India.

Dear Sir,

The undersigned is directed to convey the approval of the Bangladesh Election Commission Secretariat to the following officers to participate in the “Capacity Development in Election Management” training course at ‘India International Institute of Democracy & Election Management (IIIDEM)’, New Delhi, India from 17 November 2019 to 29 November 2019 under ITEC Programme:


Sl#	Name and Designation	Office Address
1	Md. Mizanur Rahman Deputy Secretary (c.c.)	Election Commission Secretariat Dhaka, Bangladesh
2	Muhammad Sarwar Hossain Assistant Director	National Identity Registration Wing Election Commission Secretariat Dhaka, Bangladesh

02. Terms and conditions are mentioned below;

- they will leave Dhaka on 16 November 2019 or an approximate date and will return to Dhaka on 30 November 2019 or on an approximate date;
- the period of this training and time spent for travel and transit will be treated as on duty;
- all expenses related to this training will be borne by the Government of India while the Bangladesh Election Commission will bear the other incidental expenses;
- they will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
- they will submit a report within seven days after returning from India;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

 04.11.2019

(Fahmida Sultana)
Assistant Secretary

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Mobile: +88 01711392461

Email: fahmidaslt@gmail.com

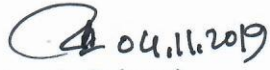
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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
2. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
4. H.E the High Commissioner of India, Plot No. 1-3, Park Road, Baridhara, Dhaka 1212, Bangladesh
5. H.E the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S Radhakrishnan Marg, Chanakyapuri, New Delhi-110021, India
6. First Secretary (Education), the High Commission of India, Plot No. 1-3, Park Road, Baridhara, Dhaka 1212, Bangladesh
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
8. Police Commissioner, Dhaka Metropolitan Police, Dhaka
9. Joint Secretary (All), Election Commission Secretariat, Dhaka
10. Director General, Department of Immigration and Passports, Dhaka
11. Director General, NID Wing, Election Commission Secretariat, Dhaka
12. Director General, Electoral Training Institute, Dhaka
13. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website].
14. Deputy Secretary (All)/ Deputy Chief, Election Commission Secretariat, Dhaka
15. Director, Hazrat Shahjalal International Airport, Dhaka
16. Deputy Secretary (Budget), Election Commission Secretariat, Dhaka
17. Md. Mizanur Rahman, Deputy Secretary (c.c.), Election Commission Secretariat, Dhaka
18. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
19. Private Secretary to the Election Commissioners (For kind information of the Hon'ble Election Commissioners)
20. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary)
21. Muhammad Sarwar Hossain, Assistant Director, NID Wing, Election Commission Secretariat, Dhaka
22. Assistant Secretary (Personal Management), Election Commission Secretariat, Dhaka [With Request to keep in the related personal file]
23. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
24. Office copy


(Fahmida Sultana)
Assistant Secretary