



Bangladesh Election Commission
Electoral Training Institute

Plot-E, 14/ Z-A, Agargaon, Dhaka-1207

Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission
2	Agency	Electoral Training Institute
3	Procuring Entity Name	Director General, Electoral Training Institute
4	Procuring Entity District	Dhaka
5	Invitation for	Goods
6	Invitation Ref: No	17.01.0000.110.07.014.21-70
7	Date	Issued on: 06-02-2022

KEY INFORMATION

8	Procurement Method	Open Tendering Method (OTM)
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FUNDING INFORMATION

9	Budget and Source of Funds	GOB (Revenue)
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PARTICULAR INFORMATION

10	Tender Package No.	ETIGR-02/2021
11	Tender Package Name	PROCUREMENT OF STATIONERY & RELEVANT ITEMS, CROCKERIES ITEMS, PRINTED ITEMS AND GIFT ITEMS FOR ELECTORAL TRAINING INSTITUTE.
12	Tender Publication Date	09-02-2022
13	Tender Last Selling Date & Time	Date: 23-02-2022 Time: 5:00 PM
14	Tender Closing Date and Time	Date: 24-02-2022 Time: 1:30 PM
15	Tender Opening Date and Time	Date: 24-02-2022 Time: 2:00 PM
16	Name & Address of the office(s)	
	- Selling Tender Document	Assistant Director (Logistic Support), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 408]
	- Receiving and Opening Tender Document	Director (Admin), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka. (Level-4).

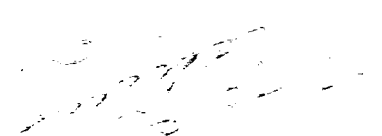
INFORMATION FOR TENDERER

17	Eligibility of Tenderer	As per tender document.
18	Brief Description of goods	LOT-01: PROCUREMENT AND SUPPLY OF 72 (SEVENTY-TWO) TYPES OF STATIONERY AND RELEVANT ITEMS. LOT-02: PROCUREMENT AND SUPPLY OF 23 (TWENTY-THREE) TYPES OF CROCKERIES ITEMS LOT-03: PROCUREMENT AND SUPPLY OF 5 (FIVE) TYPES OF PRINTED ITEMS LOT-04: PROCUREMENT AND SUPPLY OF 5 (FIVE) TYPES OF GIFT ITEMS
19	Price of Tender Document	Tk. 1000/- (Taka One Thousand only) Non-refundable

20	Package No.	Lot No.	Location	Amount of Tender Security (Taka)	Completion Time
	ETIGR-02/2021	Lot-1	Dhaka	13,000/-	21 days from the date of Contract Agreement
		Lot-2		15,300/-	
		Lot-3		4,000/-	
		Lot-4		7,000/-	

PROCURING ENTITY DETAILS

21	Name of Official Inviting Tender	Md. Abdul Baten
22	Designation of Official Inviting Tender	Director General, Electoral Training Institute
23	Address of Official Inviting Tender	Electoral Training Institute, Electoral Training Institute Bhaban Plot-E, 14 / Z-A, Agargaon, Dhaka-1207
24	Contact details of Official Inviting Tender	Telephone :02-55006502
25	The procuring entity reserves the right to reject all tenders or annul the Tender proceedings or increase or decrease the quantity of each lot.	


Md. Abdul Baten
 Director General
 Electoral Training Institute