

AIP (D.A)  
13/12/23



নির্বাহন কমিশনের সচিবালয় (সিটেকস বাংলাদেশের দপ্তর)	
বিভিন্ন সেক্টর/বিভাগে ইতিহাস	স্বাক্ষর
সিস্টেম এনালিস্ট (ইলেকট্রনিক সিস্টেম ব্যবস্থাপনা)	
✓ নিউজ এনালিস্ট (উপাত্ত ব্যবস্থাপনা)	Refd 13-12-23
যাতিগত কর্মকর্তা (পি.ও.)	

**Bangladesh Election Commission**  
**Election Commission Secretariat**  
[www.ecs.gov.bd](http://www.ecs.gov.bd)

No.17.00.0000.015.55.005.96-579

Date:13/12/2023

**Notification**

SM Asaduzzaman (10996005), Director General, Electoral Training Institute, Agargaon, Dhaka has been granted rest and recreation leave as ex-Bangladesh leave for the purpose of visiting United States of America for 15 (Fifteen) days from 10.01.2024 or from the date of commencement of leave. The leave is granted under the following terms and conditions:

- He will draw his pay and allowance in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the visit will be borne by SM Asaduzzaman;
- The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.

02. It is his personal tour.

By order of President,

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(Muhammad Shahedur Rahman)  
Assistant Secretary  
(Personnel Management-1)  
Phone: 55007537/01550042032  
Email: sas\_pm1@ecs.gov.bd

No.17.00.0000.015.55.005.96-579


Date:13/12/2023

Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister Office, Tejgaon, Dhaka;
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
- Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka;
- Senior Secretary, Ministry of Foreign Affairs, Segunbhagicha, Dhaka;
- Secretary, Public Division, Office of the Hon'ble President, Dhaka;
- Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka;
- Additional Secretary, Election Commission Secretariat, Dhaka;
- Director General, National Identity Registration Wing, Election Commission Secretariat, Agargaon, Dhaka;
- Director General, Department of Immigration and Passports, Dhaka;
- Joint Secretary (All), Election Commission Secretariat, Agargaon, Dhaka;

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11. Director General, Electoral Training Institute, Agargaon, Dhaka;
12. SM Asaduzzaman (10996005), Director General, Electoral Training Institute, Agargaon, Dhaka  
(With request to submit joining letter after returning Bangladesh);
13. System Manager, Election Commission Secretariat, Dhaka (With request for publication of the order in Election Commission Secretariat website);
14. Regional Election Officer .....(Concerned);
15. Deputy Secretary (All), Election Commission Secretariat, Agargaon, Dhaka;
16. Senior/District Election Officer .....(Concerned);
17. Director (Airport), Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
18. Chief Security Officer, Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
19. Chief Accounts Officer, C&AG, PSC & EC, Secretariat Bhaban (3rd Phase) Segun Bagicha, Dhaka;
20. PS to the Hon'ble Chief Election Commissioner, Election Commission Secretariat, Dhaka (for the kind information of the Hon'ble Chief Election Commissioner);
21. PS to the Hon'ble Election Commissioners, Election Commission Secretariat, Dhaka (for the kind information of Hon'ble Election Commissioners);
22. PS to the Secretary, Election Commission Secretariat. Dhaka (For kind information to the Secretary, Election Commission Secretariat, Dhaka) And
23. Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.

  
13-12-2023  
(Muhammad Shahedur Rahman)  
Assistant Secretary  
(Personnel Management-1)