



**Bangladesh Election Commission**  
**Election Commission Secretariat**  
**www.ecs.gov.bd**

No.17.00.0000.015.55.011.12-294

Date: 27/04/2025

**Notification**

Ms. Farzana Akhter, Senior Maintenance Engineer, Election Commission Secretariat, Dhaka has been granted earned leave for the purpose of visiting Sri Lanka for 10 (Ten) days starting from 08.06.2025 or from the date of leaving Bangladesh. The leave is granted under the following terms and conditions:

- (a) She will draw her pay and allowance in local currency only;
  - (b) All expenses relating to visit will be borne by herself;
  - (c) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.
02. Ms. Farzana Akhter's husband Mr. Tawhid Rijwanur Rahman, son Mr. Intisar Farhat and daughter Ms. Faraza Nazmin will accompany her during the travel.
03. It is her personal travel.

By order of President,

/

(Muhammad Shahedur Rahman)  
Assistant Secretary  
(Personnel Management-1)  
Phone: 55007537/01550042032  
Email- sas\_pm1@ecs.gov.bd

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Foreign Affairs, Segunbhagicha, Dhaka.
5. Secretary, Public Division, Office of the Hon'ble President, Dhaka.
6. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka
7. Additional Secretary, Election Commission Secretariat, Dhaka.

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8. Director General, National Identity Registration Wing, Election Commission Secretariat, Agargaon, Dhaka
9. Director General, Department of Immigration and Passports, Dhaka.
10. Joint Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
11. Director General, Electoral Training Institute, Agargaon, Dhaka.
12. System Manager, Election Commission Secretariat, Dhaka (With request for publication of the order in Election Commission Secretariat website)
13. Ms. Farzana Akhter, Senior Maintenance Engineer, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
15. Director (Airport), Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
16. Chief Security Officer, Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
17. Chief Accounts Officer, C&AG, PSC & EC, Secretariat Bhaban (3rd Phase) Segun Bagicha, Dhaka.
18. PS to the Hon'ble Chief Election Commissioner, Election Commission Secretariat, Dhaka (for the kind information of the Hon'ble Chief Election Commissioner).
19. PS to the Hon'ble Election Commissioners, Election Commission Secretariat, Dhaka (for the kind information of Hon'ble Election Commissioners)
20. PS to the Senior Secretary, Election Commission Secretariat, Dhaka (For kind information to the Senior Secretary, Election Commission Secretariat, Dhaka).
21. Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Kurmitola.

27-04-2025

(Muhammad Shahedur Rahman)  
Assistant Secretary  
(Personnel Management-1)