



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.010.25.018.18- 150

Dated: 02 May 2019

To

Chief Accounts Officer
C&AG, PSC and Election Commission Secretariat (3rd phase)
Segunbagicha, Dhaka.

Subject: Visit to United Kingdom (UK).

Dear Sir,

I am directed to convey that the following delegation will visit United Kingdom (UK) to attend the "Eighteenth Cambridge Conference on Electoral Democracy" from 25 July 2019 to 26 July 2019. After attending the program they will join in a meeting on 28 July 2019 with the High Commissioner of the People's Republic of Bangladesh in the UK regarding the Feasibility Study of Expatriate Voter Registration.

Sl	Name & Designation	Remarks
01	Md. Rafiqul Islam Election Commissioner Bangladesh Election Commission	Leader of the Delegation
02	Helal Uddin Ahmed Secretary Election Commission Secretariat	Member of the Delegation

02. The terms and conditions are mentioned below:

- they will start their journey for Cambridge, UK on a convenient day near to 24 July 2019 and will return to Dhaka on 29 July 2019;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- they will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency;
- the host part will provide the cost of 03 night hotel accomodation and local hospitality while the Bangladesh Election Commission will bear the cost of international airfare, food, 02 night hotel accommodation in London and other incidental expenses;
- the Secretary will be accompanied by his spouse Ms Ismat Shirin Banu and all expenditure of his spouse will be borne by the Secretary himself;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

(Signature)
(Md. Shah Alam)

Senior Assistant Secretary
Phone: 02-55007534

অফিসের ঠিকানাঃ

নির্বাচন অধিদপ্তর, পল্টন চৌকি, ঢাকা-১১০০

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫ P.T.O

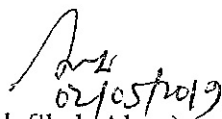
ই-মেইলঃ secretary@ecs.gov.bd ওয়েব এড্রেসঃ www.ecs.gov.bd

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
4. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka.
5. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka.
6. Additional Inspector General of Police, Special Branch, Dhaka.
7. H.E the High Commissioner, Bangladesh High Commission, 28 Queen's Gate, London SW7 5JA, United Kingdom (UK).
8. H.E. the High Commissioner, High Commission of United Kingdom(UK), United Nations Road, Baridhara, Dhaka, Bangladesh.
9. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
10. Chairman, Civil Aviation Authority, Headquarter, Kurmitola, Dhaka-1229, Bangladesh.
11. Joint Secretary (All), Election Commission Secretariat, Dhaka.
12. Director General (Europe), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
13. Deputy Secretary (All), Election Commission Secretariat, Dhaka.
14. Deputy Commissioner (Protection), Dhaka Metropolitan Police, Dhaka.
15. Director, Hazrat Shah Jalal International Airport, Dhaka.
16. Senior Asst. Secretary (Budget), Election Commission Secretariat, Dhaka.
17. Chief Security Officer, Hazrat Shah Jalal International Airport, Dhaka.
18. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
19. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
20. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
21. Protocol Officer, Election Commission Secretariat, Dhaka.
22. Personal Officer to the Additional Secretary, Election Commission Secretariat, (For kind information of the Additional Secretary)
23. Office copy.


(Md. Shah Alam)

Senior Assistant Secretary