

Election Commission Secretariat
Electronic Voter Machine (EVM) Project
Nirbachan Bhaban (8th Floor)
Agargaon, Dhaka -1207.

No: ECS/EVM/Pro/SD-1/2019/258

Date: 20 January 2019

**Request for Expression of Interest (EOI)
Procurement Consultant (National)**

Objective

The main objective of the consultancy is to provide quality support to Election Commission Secretariat and NIRD in terms of all procurement activities and processing under the project.

Educational Qualification & Experience

The "Procurement Consultant" will be Bachelors in Engineering or Masters in procurement/ commerce/ finance/ business/ management/ law. Post qualification in procurement will be an added advantage. At least ten years of experience as procurement specialist or have had responsibilities with a substantial content of his/her position in (use of internationally accepted contract documents for goods and services; sound understanding of principles underlying goods procurement practices with IT systems; understanding of Government procurement rules/act with analytical capability in identifying and resolving procurement issues). Specialized knowledge and significant experience in 2-3 substantive areas/aspects of procurement (e.g. procurement of goods, selection/contracting of consultant services, preparation of bidding/contract documents for international procurement of goods, services). Strong communication skills in presenting, discussing and resolving difficult issues. Ability to work effectively and efficiently in a multidisciplinary team.

Assignment Selection Procedure

The Procurement Consultant (National) will be selected in accordance with the Public Procurement Act-2006 and Public Procurement Rules-2008. Completed EOI must be submitted to the following address by 03 February 2019 within 17.00 hrs. BST. Please mention the position of the top of envelop and interest consultant/s may obtain further information including detail Terms of Reference (ToR) from the project director office or the website of www.ec.org.bd and www.nidw.gov.bd.



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