

Bangladesh Election Commission**Election Commission Secretariat**

Nirbachan Bhaban, Agargaon, Dhaka

www.ecs.gov.bd

Ref.No.17.00.0000.026.32.004.21-425

Date: 20-12-2021

Tender Notice

1	Ministry/Division	Election Commission Secretariat				
2	Agency	Election Commission Secretariat				
3	Procuring Entity Name	Secretary, Election Commission Secretariat				
4	Procuring Entity District	Dhaka				
5	Invitation Ref No.	17.00.0000.026.32.004.21-425				
6	Date	20/12/2021				
KEY INFORMATION						
7	Procurement Method	Open Tendering Method (OTM)				
PARTICULAR INFORMATION						
8	Budget and Source of Funds	GOB (Revenue Budget)				
9	Tender Package Name	Event Management for 4th National Voters' Day-2022 celebration				
10	Tender Package No.	Lots No. 1, 2, 3				
DATE						
11	Tender Publication Date	30-12-2021				
12	Tender Last Selling Date	16-01-2022				
DATE						
13	Tender closing Date and time	18-01-2022	12.00 PM			
14	Tender Opening Date and time	18-01-2022	12.30 PM			
15	Name & Address of the Office(s)					
	(a) Selling Tender Document	Assistant Secretary, Election Support-II, Room No-202 Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.				
	(b) Receiving Tender Document	Assistant Secretary, Election Support-II, Room No-202. Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.				
	(c) Opening Tender Document	Joint Secretary (Election Management-1), Election Commission Secretariat, Nirbachan Bhaban, Agargaon, Dhaka.				
16	Pre bid meeting	13-01-2022				
INFORMATION FOR TENDERER						
17	Eligibility of Tenderers	As per Tender document.				
18	Brief Description of Services	Event management of 4th National Voters Day-2022 Celebration. Arrangement of Nirbachan Bhaban lighting & various road branding. Virtual Meeting including supplying Goods, Services and relevant technical support Electrical, Electronics and ICT equipment and temporary infrastructural support.				
19	Lots No	Identification of Package	Location	Price of Tender Document (Tk) (Non-refundable)	Tender Security (Pay order) 3%	Completion Time in days/weeks/ months
	Lot-1	Lighting Building, branding and decoration and other related services	Dhaka	Tk. 2000/-	Tk. 160000/-	14 days
	Lot-2	Nirbachoni Padok (Gold Medal)		Tk. 1000/-	Tk. 10000/-	
	Lot-3	Souvenir Printing		Tk. 1000/-	Tk. 15000/-	
20	Name of Official Inviting Tender		Md. Musharraf Hossain			
21	Designation of Official Inviting Tender		Assistant Secretary			
22	Address of Official Inviting Tender		Election Support-2, Election Commission Secretariat, Nirbachan Bhaban, Room No. 202 (2 nd Floor), Agargaon, Dhaka.			
23	Contact details of Official Inviting Tender		Phone : 02-55007544	Fax No: 55007515		
24	Special Instruction		Supplier must submit distributor authorization letter for package-1			
25	The procuring entity reserves the right to reject any or all Tenders.					

M. Hossain 20.12.2021
MD. MUSHARRAF HOSSAIN
Assistant Secretary
Phone : 02-55007544