



# Bangladesh Election Commission

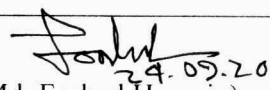
## Electoral Training Institute

Plot-E, 14/ Z-A, Agargaon, Dhaka-1207

### Invitation for Tender

1	Ministry/Division	Bangladesh Election Commission	
2	Agency	Electoral Training Institute	
3	Procuring Entity Name	Director General, Electoral Training Institute	
4	Procuring Entity District	Dhaka	
5	Invitation for	Goods & Equipments	
6	Invitation Ref No	17.01.0000.110.07.015.20-744	
7	Date	Issued on: 24/9/2020	
KEY INFORMATION			
8	Procurement Method	Open Tendering Method (OTM)	
FUNDING INFORMATION			
9	Budget and Source of Funds	GOB (Revenue)	
PARTICULAR INFORMATION			
10	Tender Package No.	ETIGR-01/2020	
11	Tender Package Name	<b>Package-01/2020</b>  FOR THE PROCUREMENT AND SUPPLY OF STATIONARY AND RELEVANT ITEM, ELECTRICAL AND SANITARY ITEM, PHOTOCOPIER AND PRINTER'S TONER, 3 BRANDED NEW DESKTOP, 3 BRANDED NEW LAPTOP AND 3 BRANDED NEW NETWORK PRINTERS AND 5 WOODEN TABLE FOR ELECTORAL TRAINING INSTITUTE	
12	Tender Publication Date	: 24/9/2020	
13	Tender Last Selling Date &Time	: 08/10/2020	12.00pm
14	Tender Closing Date and Time	Date: 11/10/2020	Time: 12.30pm
15	Tender Opening Date and Time	: 11/10/2020	01:00pm
16	Name & Address of the office(s)		
	- Selling Tender Document (Principal)	Assistant Director (Logistic Support), Electoral Training Institute, Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 408]	
	- Receiving Tender Document	Director (Admin), Electoral Training Institute , Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 403]	
	- Opening Tender Document	Director (Admin), Electoral Training Institute , Electoral Training Institute Bhaban, Agargaon, Dhaka [Room # 403]	
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer	As per tender document.	
18	Brief Description of goods and equipments.	<b>Lot-1:</b> Supply 59 types of Stationary items for Electoral Training Institutes as per specification and list mentioned in the Tender Document. <b>Lot-2:</b> Supply 43 types of Electrical items and Sanitary Items along with different door, furniture lock for Electoral Training Institute as per specification and list mentioned in the Tender Document. <b>Lot-3:</b> Supply of Toner for photocopier and printer for Electoral Training Institute as per specification and list mentioned in the Tender Document. <b>Lot-4:</b> Supply of 3 Branded New Desktop Computer, 3 Branded New Laptop and 3 Branded New Network Printers for Electoral Training Institute as per specification and list mentioned in the Tender Document. <b>Lot-5:</b> Supply of 5 Wooden Table for Electoral Training Institute as per specification and list mentioned in the Tender Document.	

19	Special Requirements	The equipments and goods must be supplied in industry standard packages, commensurate with the particular weather condition in Bangladesh, in such manner that these may be easily carried in everywhere.			
20	Price of Tender Document	Tk. <b>1000/-</b> (Taka One Thousand only) (Non-refundable)			
21	Description of Lots:				
	Lot No.	Identification of Lots	Location	Amount of Tender Security (Taka)	Completion Time
	Lot-1	Supply 59 types of Stationary items for Electoral Training Institutes as per specification and list mentioned in the Tender Document	Dhaka	15,000/-	21 days from the Signing of agreement
	Lot-2	Supply 43 types of Electrical items and Sanitary Items along with different door, furniture lock for Electoral Training Institute as per specification and list mentioned in the Tender Document.	Dhaka	7500/-	21 days from the Signing of agreement
	Lot-3	Supply of Toner for photocopier and printer for Electoral Training Institute as per specification and list mentioned in the Tender Document.	Dhaka	10,000/-	21 days from the Signing of agreement
	Lot-4	Supply of 3 Branded New Desktop Computer, 3 Branded New Laptop and 3 Branded New Network Printers.	Dhaka	18,000/-	21 days from the Signing of agreement
	Lot-5	Supply of 5 Wooden Table for Electoral Training Institute as per specification and list mentioned in the Tender Document.	Dhaka	9,000/	30 days from the Signing of agreement
<b>PROCURING ENTITY DETAILS</b>					
22	Name of Official Inviting Tender		Md. Forhad Hossain		
23	Designation of Official Inviting Tender		Director (Admin), Electoral Training Institute		
24	Address of Official Inviting Tender		Electoral Training Institute, Electoral Training Institute Bhaban, Plot-E, 14 / Z-A, Agargaon, Dhaka-1207 [Room # 403]		
25	Contact details of Official Inviting Tender		Telephone :02-55006502		
26	The procuring entity reserves the right to reject all tenders or annul the Tender proceedings or increase or decrease the quantity of each lot.				

  
 (Md. Forhad Hossain)  
 Director (Admin)  
 Electoral Training Institute  
 Phone:02-55006502