

*Auth. Programmer*  
*Rafsan*  
*21.01.19*

Replacement of same Date and No.



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No 17.00.0000.010.25.018.18- 03

Dated: 02 January 2019

To

The Chief Accounts Officer,  
C&AG, PSC and Election Commission Secretariat (3rd phase),  
Segunbagicha, Dhaka.

Subject: Visit to India.

Dear Sir,

I am directed to convey that Mr. Forhad Ahmmed Khan, Joint Secretary, Election Commission Secretariat will visit India to join the International Conference on "Making Our Elections Inclusive and Accesible" & "National Voters' Day Celebration program of India" scheduled to be held from 24 January 2019 to 25 January 2019. After joining the program at Delhi he will join a meeting with the Chief Electoral Officer of West Bengal on 27 January 2019.

02. The terms and conditions are mentioned below:

- he will start his journey for India tentatively on 23 January 2019 and will return Dhaka on 27 January 2019;
- he will draw his pay and allowances in local currency and no part of it should be drawn in foreign currency;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- the Election Commission of India will bear the hotel accommodation, meals & local transportation at New Delhi and Kolkata also.
- the Bangladesh Election Commission will bear the international airfare, Delhi-Kolkata airfare, meeting cost at Kolkata & other incidental expenses;
- this is an official visit.

Sincerely,

*(Signature)*  
*21.01.2019*

(Md. Shah Alam)

Senior Assistant Secretary

Phone: 02-55007534

s\_alam\_ecs@yahoo.com

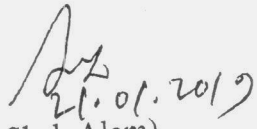
No.17.00.0000.010.25.018.18- 03

Dated: 02 January 2019

Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
- Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka

3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka
5. Secretary, Public Security Division, Bangladesh Secretariat, Dhaka
6. Additional Inspector General of Police, Special Branch, Dhaka
7. H.E. the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-100 021, India
8. H.E. the High Commissioner of India in Bangladesh, Plot No. 1-3, Park Road, Baridhara, Dhaka 1212
9. Deputy High Commissioner, Deputy High Commission for the People's Republic of Bangladesh at Kolkata, 9 Bangabandhu Sheikh Mujib Sarani, Near Park Circus, Circus Avenue, Kolkata, West Bengal 700017, India
10. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
11. Additional Secretary, Election Commission Secretariat, Dhaka
12. Director General, NID Wing/Project Director, IDEA Project, Election Commission Secretariat, Dhaka
13. Police Commissioner, Dhaka Metropolitan Police, Dhaka
14. Joint Secretary (All), Election Commission Secretariat, Dhaka
15. Mr. Forhad Ahmmed Khan, Joint Secretary, Election Commission Secretariat, Dhaka
16. Director General, Electoral Training Institute, Agargaon, Dhaka
17. Director General (South Asia wing), Ministry of Foreign Affairs, Segun Bagicha, Dhaka
18. System Manager, Election Commission Secretariat, Dhaka
19. Deputy Police Commissioner (Protection), Dhaka Metropolitan Police, Dhaka
20. Deputy Secretary (All), Election Commission Secretariat, Dhaka
21. Director, Hazrat Shah Jalal International Airport, Dhaka
22. Chief Security Officer, Hazrat Shah Jalal International Airport, Dhaka
23. Senior Assistant Secretary (Budget), Election Commission Secretariat, Dhaka
24. Private Secretary to the Hon'ble Chief Election Commissioner, (For kind information of the Hon'ble Chief Election Commissioner)
25. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
26. Private Secretary to the Secretary, Election Commission Secretariat, (For kind information of the Secretary)
27. Protocol Officer, Election Commission Secretariat, Dhaka
28. Office copy.

  
 (Md. Shah Alam)  
 Senior Assistant Secretary