



Bangladesh Election Commission  
Election Commission Secretariat  
www.ecs.gov.bd

Record Number: 17.00.0000.016.57.042.14.151

Date: 12/3/2023

### Office Order

Mr. Abu Sayeed, Data Entry Operator, Election Commission Secretariat, Dhaka has been granted earned leave (ex-Bangladesh) to perform the Holy Omrah Hajj in Saudi Arabia for 15 (Fifteen) days at full average pay starting from 20.03.2023 or from the date of commencement of leave. The leave is granted under the following terms and conditions:

- (a) All related expenses of the visit will be borne by Mr. Abu Sayeed, Data Entry Operator, Election Commission Secretariat, Dhaka. He will draw his pay and allowance in local currency. No part of it should be drawn in foreign currency.
- (b) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.

02. It is his personal tour.

12-3-2023

Md. Nazmul Kabir  
Senior Assistant Secretary  
Phone: 0255007459

Record Number:

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17.00.0000.016.57.042.14.151/1(17)

Copy for Kind Information and Necessary Action,

1) Cabinet Secretary, Cabinet Division, Bangladesh Secretariat,  
Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.

- 2) Senior Secretary, Ministry of Foreign Affairs, Segunbhagicha, Dhaka.
- 3) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 4) Joint Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
- 5) Director General, Electoral Training Institute, Agargaon, Dhaka.
- 6) System Manager, Election Commission Secretariat, Dhaka (With request for publication of the order in Election Commission website).
- 7) Deputy Secretary (All), Election Commission Secretariat, Agargaon, Dhaka.
- 8) Maintenance Engineer, Election Commission Secretariat, Dhaka.
- 9) Director (Airport), Civil Aviation Authority, Hazarat Shahjalal International Airport, Kurmitola, Dhaka.
- 10) Chief Security Officer, Civil Aviation Authority, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
- 11) PS to the Secretary, Election Commission Secretariat, Dhaka (For kind information to the Secretary, Election Commission Secretariat, Dhaka).
- 12) Chief Accounts & Finance Officer, C&AG, PSC and ECS, Secretariat Bhaban (3rd Phase), Segun Bagicha, Dhaka.
- 13) PS to the Hon'ble Chief Election Commissioner, Election Commission Secretariat, Dhaka (for kind information of the Hon'ble Chief Election Commissioner).
- 14) PS to the Hon'ble Election Commissioner (all) Election Commission Secretariat, Dhaka (for kind information of the Hon'ble Election Commissioner).
- 15) Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
- 16) PO to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information to the Additional Secretary, Election Commission Secretariat, Dhaka).
- 17) Mr. Abu Sayeed, Data Entry Operator, Election Commission Secretariat, Dhaka



12-3-2023

Md. Nazmul Kabir  
Senior Assistant Secretary