



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.001.19- 210

Date: 17 October 2019

To

Chief Accounts Officer,  
C&AG, PSC and Election Commission Secretariat (3rd phase)  
Segunbagicha, Dhaka.

Subject: Nomination of participant for “Commonwealth Election Professionals (CEP) Asia Region” Training Event, Kuala Lumpur, Malaysia, 25-29 November 2019.

The undersigned is directed to convey the approval of the Bangladesh Election Commission Secretariat to the following officers for participating in the “Commonwealth Election Professionals (CEP) Asia Region” Training Event to be held in Kuala Lumpur, Malaysia from 25-29 November 2019.

Sl#	Name and Designation	Office Address
1	MD NURUZZAMAN TALUKDER Director General	Electoral Training Institute Dhaka, Bangladesh
2	MD ATIAR RAHMAN Deputy Secretary	Election Commission Secretariat Dhaka, Bangladesh
3	JINNAT ARA Upazilla Election Officer	Upazilla Election Office Atpara, Netrokona District, Bangladesh
4	FARHANA FATEMA Assistant Director	Electoral Training Institute Dhaka, Bangladesh

02. The terms and conditions are mentioned below:

- they will leave Dhaka on 24 November 2019 or on an approximate date and will return to Dhaka on 30 November 2019 or on an approximate date;
- the period of this tour and time spent for travel and transit will be treated as on duty;
- they will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
- Commonwealth Secretariat will bear the return economy class flights, hotel accommodation and meal allowance while Bangladesh Election Commission will bear the other incidental expenses;
- this is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

(Fahmida Sultana)

Assistant Secretary

Phone: +88-02-55007561

Mobile: +88-01711392461

Email: [fahmidasit@gmail.com](mailto:fahmidasit@gmail.com)

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অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫


ই-মেইলঃ [secretary@ecs.gov.bd](mailto:secretary@ecs.gov.bd) ওয়েব এড্রেসঃ [www.ecs.gov.bd](http://www.ecs.gov.bd)

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. H.E the High Commissioner of Malaysia in Bangladesh, House No. 19, Road No. 6, Baridhara 1212, Bangladesh
6. H.E the High Commissioner of the People's Republic of Bangladesh in Malaysia, 5B & 5C (Lot No.9 & 10), Jalan Sultan Yahya Petra 54100, Kuala Lumpur
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
8. Police Commissioner, Dhaka Metropolitan Police, Dhaka.
9. Director General, NID Wing, Election Commission Secretariat, Dhaka.
10. Joint Secretary (All), Election Commission Secretariat, Dhaka.
11. Mr. Md Nuruzzaman Talukder, Director General, Electoral Training Institute, Dhaka.
12. Director General, Department of Immigration and Passport, Dhaka.
13. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website].
14. Deputy Secretary (All)/Director/Deputy Chief, Election Commission Secretariat, Dhaka.
15. Md Atiar Rahman, Deputy Secretary, Election Commission Secretariat, Dhaka.
16. Director, Hazrat Shah Jalal (R:) International Airport, Dhaka.
17. Senior Assistant Secretary (Budget), Election Commission Secretariat, Dhaka
18. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner).
19. Private Secretary to the Election Commissioners (For kind information of the Hon'ble Election Commissioners).
20. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
21. Ms. Jinnat Ara, Upazilla Election Officer, Atpara, Netrokona District
22. Ms. Farhana Fatema, Assistant Director, Electoral Training Institute, Dhaka
23. Assistant Secretary (Personnel Management-1), Election Commission Secretariat, Dhaka [With Request to keep in the related personal file]
24. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
25. Mr. Md Faruq Hossain, Project Co-ordinator, Computer Services Limited, Banani, Dhaka.
26. Office copy.

  
(Fahmida Sultana)  
Assistant Secretary