



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.010.25.011.22-67

Dated: 07 March 2024

To

Chief Accounts and Finance Officer  
CAG, PSC and Election Commission Secretariat (3rd phase)  
Segunbagicha, Dhaka.

**Subject: Visit to the Kingdom of Saudi Arabia (KSA).**

Dear Sir,

I am directed to convey that the Hon'ble Election Commissioner Mr. Md Anisur Rahman along with following members will visit the Kingdom of Saudi Arabia from 19-25 April 2024 to attend the Inauguration Ceremony of voter registration and issuance of national identity cards for Bangladeshi nationals living in the Kingdom of Saudi Arabia under mentioned terms and conditions:

Sl	Name & Designation	Remarks
01	Mr. Md Anisur Rahman Hon'ble Election Commissioner Bangladesh Election Commission	Leader of the Delegation
02	Mr. Md. Rafiqul Hoque System Manager (NID Registration Wing) Election Commission Secretariat	Member of the Delegation
03	Mr. Shah Md. Quamrul Huda (Deputy Secretary) Private Secretary to the Hon'ble Election Commissioner Election Commission Secretariat	Member of the Delegation

02. Terms and conditions:

- They will start their journey for the Kingdom of Saudi Arabia on a convenient date near to 19 April 2024 and will return to Dhaka on 26 April 2024 or on an approximate date;
- The Hon'ble Election Commissioner Mr. Md Anisur Rahman will be accompanied by his spouse Mrs Salma Sultana (passport no. D00011846) and all expenses related to his spouse will be borne by Hon'ble Election Commissioner himself;
- The period of this tour and time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency;
- All expenses regarding this visit will be borne by IDEA Project (Phase-2), Election Commission Secretariat;
- This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely,

(Md. Shah Alam)

Deputy Secretary

Phone: +88-02-55007528

[s\\_alam\\_ecs@yahoo.com](mailto:s_alam_ecs@yahoo.com)

P.T.O

অফিসের ঠিকানাঃ

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

যোগাযোগঃ

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ই-মেইলঃ [secretary@ecs.gov.bd](mailto:secretary@ecs.gov.bd) ওয়েব এড্রেসঃ [www.ecs.gov.bd](http://www.ecs.gov.bd)

Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
2. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
3. Secretary, Office of the Hon'ble President, Bangabhaban, Dhaka
4. Secretary, Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka
5. Additional Secretary (All), Election Commission Secretariat, Dhaka
6. H.E the Ambassador of the Royal embassy of the Kingdom of Saudi Arabia, House 5 (NE) L, Road 83 Gulshan-2, Dhaka-1212, Bangladesh
7. H.E the Ambassador of the People's Republic of Bangladesh, Riyadh, KSA
8. H.E Consul General, Consulate General of the People's Republic of Bangladesh, Jeddah, KSA
9. Head of Chancery (HOC), Bangladesh Embassy, Riyadh, KSA
10. Chairman, Civil Aviation Authority, Headquarter, Kurmitola, Dhaka-1229
11. Director General, NID Wing, Election Commission Secretariat, Dhaka
12. Joint Secretary (All), Election Commission Secretariat, Dhaka
13. Project Director, IDEA Project (Phase-2), Election Commission Secretariat, Dhaka
14. Police Commissioner, Dhaka Metropolitan Police, Dhaka
15. Director General (West and Central Asia), Ministry of Foreign Affairs, Segunbagicha, Dhaka
16. System Manager, Election Commission Secretariat, Dhaka. (To publish in the website)
17. Director (Registration and Expatriate), NID Wing, Election Commission Secretariat
18. Deputy Secretary (All), Election Commission Secretariat, Dhaka
19. Deputy Police Commissioner (Protection), Dhaka Metropolitan Police, Dhaka
20. Director, Hazrat Shah Jalal International Airport, Dhaka
21. Chief Security Officer, Hazrat Shah Jalal International Airport, Dhaka
22. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
23. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Hon'ble Election Commissioners)
24. Private Secretary to the Secretary (For kind information of the Secretary) Election Commission Secretariat
25. Protocol Officer, Election Commission Secretariat, Dhaka
26. Office copy.

  
07-03-2024  
(Afroja Parvin)  
Assistant Secretary