



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-461

Date: 28 October 2025

Government Order

The undersigned is directed to convey the approval favoring the following employees of Bangladesh Election Commission to visit **the People's Republic of China (PRC)** to participate in a pre-shipment inspection related to the procurement of indelible ink pens under the BALLOT Project, facilitated by UNDP. The inspection will be held in Yixing City, Jiangsu Province, PRC, **from 9 to 12 November 2025.**

Sl.	Name and Designation	Office Address	Passport Number
1.	Mr. Md Moin Uddin Khan Joint Secretary (Election Management-2)	Election Commission Secretariat, Dhaka	E00158606
2.	Mr. Muhammad Enam Uddin Senior Assistant Secretary (CC) (Procurement)	Election Commission Secretariat, Dhaka	E00258042

02. The following terms and conditions shall apply:

- The employee will stay in the PRC for the approved period mentioned above, excluding travel time, or for any nearby dates as required.
- They will depart from Dhaka on 08 November 2025, or on a nearby date, and will return on 13 November 2025, or on a nearby date.
- The entire period of this visit, including travel and transit time, will be treated as official duty.
- UNDP Bangladesh will bear all expenses, including travel and accommodation costs.
- This is an official visit.

03. This order is issued with the approval of the competent authority.

(Signature)
104.11.25
G. M. Shahatab Uddin
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +88-02-55007549

Copy forwarded for kind information and necessary action to (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- H.E. Ambassador, Chinese Embassy in Bangladesh, Plot-2 & 4, Embassy Road, Baridhara, Dhaka, Bangladesh.

05. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 42 Guang Hua Lu, Chaoyang District, Beijing-100600, People's Republic of China.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General. National Identity Registration Wing, Election Commission Secretariat, Dhaka.
09. Joint Secretary (All), Election Commission Secretariat, Dhaka.
10. Project Director (PD), IDEA Project (Phase-II)
11. Director General, Electoral Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
13. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
14. Chief Accounts and Finance Officer, CAG, PSC and Election Commission, Segunbagicha, Dhaka.
15. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
16. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
17. Mr. Sead Alihodzic, Principal Advisor Elections, Conflict and Risk Management, International IDEA.
18. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 19-22. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
23. Private Secretary to the Hon'ble Senior Secretary, Election Commission Secretariat, Dhaka (For kind information of the Senior Secretary).
24. Mr. Muhammad Enam Uddin, Senior Assistant Secretary (CC) (Procurement), Election Commission Secretariat, Dhaka.
25. Personal Officer to the Hon'ble Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
26. Office copy.


Syed Golam Rashed
Assistant Secretary