



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19-412

Date: 23 September 2025

To

The Chief Accounts and Finance Officer
CAG, PSC and Election Commission
Segunbagicha, Dhaka

Subject: Study Tour to Spain on Digitalization.

Dear Sir,

The undersigned is directed to convey the approval favoring **Mr. A S M Humayun Kabir, Passport No. E00266906**, Director General (Additional Secretary), NID Wing, Bangladesh Election Commission, for his visit to Spain to participate in a Study Tour on Digitalization organized by the Asian Development Bank (ADB), to be held in Madrid, Spain from 27 to 28 October 2025.

02. The following terms and conditions shall apply:

- The official will stay in Spain for the approved period mentioned above, excluding travel time, or for any nearby dates as required.
- He will depart from Dhaka on 25 October 2025 or on a nearby date and will return on 30 October 2025 or on a date nearby.
- The entire period of this tour and time spent for traveling and transit will be treated as on duty.
- ADB will cover the cost of participation, which includes: (i) roundtrip economy class airfare via the most direct and cost-effective route; (ii) hotel accommodation for the duration of the event; (iii) subsistence allowance; and (iv) miscellaneous travel expenses (to cover airport transfers and visa fees, if any) in accordance with ADB practices and rates.
- This is an official visit.

03. This order is issued with the approval of the competent authority.

Sincerely

(Signature)
23.09.25

(G. M. Shahatab Uddin)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801711314854

No.17.00.0000.018.24.002.19-412

Date: 23 September 2025

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.

অফিসের ঠিকানা :

নির্বাচন ভবন, প্লট নং-ই-১৪/জেড, আগারগাঁও, ঢাকা-১২০৭

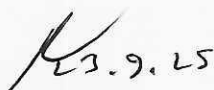
যোগাযোগ :

ফোন : +৮৮০-০২-৫৫০০৭৬০০ ফ্যাক্স : +৮৮০-০২-৫৫০০৭৫১৫

ই-মেইল : secretary@ecs.gov.bd

ওয়েব এড্রেস : www.ecs.gov.bd

03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. Ambassador, Embassy of Spain in Bangladesh, Road 90, House 49, Gulshan-2, Dhaka 1212.
05. H.E. Ambassador, Embassy of Bangladesh, Calle Manuel Marañon 13, 28043, Madrid, España.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. Director General. National Identity Registration Wing, Election Commission Secretariat, Dhaka.
09. Joint Secretary (All), Election Commission Secretariat, Dhaka.
10. Project Director (PD), IDEA Project (Phase-II)
11. Director General, Electoral Institute, Dhaka.
12. System Manager (All) Election Commission Secretariat, Dhaka (with request to publish this government order in Election Commission Secretariat website and update PDS).
13. Regional Election Officer (All),.....Region, Election Commission Secretariat, Dhaka.
14. Deputy Secretary (All)/Director (All)/Deputy Chief, Election Commission Secretariat, Dhaka.
15. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
16. Mr. Sead Alihodzic, Principal Advisor Elections, Conflict and Risk Management, International IDEA.
17. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 18- Private Secretary to the Hon'ble Election Commissioners (For kind information of the
21. Election Commissioners).
22. Private Secretary to the Hon'ble Senior Secretary, Election Commission Secretariat, Dhaka (For kind information of the Senior Secretary).
23. Personal Officer to the Hon'ble Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
24. Office copy.


Syed Golam Rashed
Assistant Secretary