



বাংলাদেশ নির্বাচন কমিশন
নির্বাচন কমিশন সচিবালয়

No.17.00.0000.018.24.002.19- 217

Date: 30 July 2024

To
The Chief Accounts and Finance Officer
C&AG, PSC and Election Commission
Segunbagicha, Dhaka.

Subject: Visit to Nepal.

Dear Sir,

The under signed is directed to convey that the Hon'ble Chief Election Commissioner Mr. Kazi Habibul Awal along with a following member will visit Nepal to attend the 12th Conference of FEMBOSA to be held from September 04 to 05, 2024 in Kathmandu, Nepal.

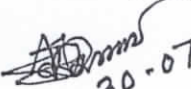
Sl	Name and Designation	Remarks
1	Mr. Kazi Habibul Awal Chief Election Commissioner Bangladesh Election Commission	Head of the Delegation
2	Mr. Md Riaz Uddin Private Secretary to the Hon'ble Chief Election Commissioner Election Commission Secretariat	Member of the Delegation

02. The terms and conditions are as follows:

- They will start their journey for Nepal on a convenient date near to 03 September 2024 and will return to Dhaka on 06 September 2024 or an approximate date.
- The period of this tour and time spent for travel and transit will be treated as on duty.
- They will draw their pay and allowances in local currency and no part of it should be drawn in foreign currency.
- The International airfare to/from Nepal regarding this tour will be covered by Bangladesh Election Commission while other All expenses regarding this visit will be borne by the Election Commission of Nepal.
- This is an official visit.

03. This order is issued with the approval of the competent authority.


Sincerely


30-07-2024

(Mohammad Nurul Alam)
Deputy Secretary (HRDW)
Election Commission Secretariat
Phone: +00-02-55007549
Mobile: +8801824715756
email: ds.hrdw.bec@gmail.com

Copy forwarded for kind information and necessary action to (not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
03. Secretary, Public Security Division/Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
04. H.E. Ambassador of Nepal, Baridhara, Dhaka.
05. H.E. Ambassador of the People's Republic of Bangladesh, Chakrapath, Kathmandu, Nepal.
06. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka.
07. Director General, Department of Immigration and Passports, Dhaka.
08. System Manager (ICT), Election Commission Secretariat, Dhaka (with request to publish these notifications in Election Commission Secretariat website and update PDS).
09. Director, Hazrat Shahjalal International Airport, Dhaka. (Attention: Chief Security Officer).
10. Private Secretary to the Hon'ble Chief Election Commissioner (For kind information of the Chief Election Commissioner).
- 11-14. Private Secretary to the Hon'ble Election Commissioners (For kind information of the Election Commissioners).
15. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary).
16. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary).
17. Office copy.


30.7.24

Syed Golam Rashed
Assistant Secretary
Election Commission Secretariat