



BANGLADESH ELECTION COMMISSION
OFFICE OF THE REGIONAL ELECTION OFFICER
RANGPUR REGION, RANGPUR.
Email: reorangpur008@gmail.com, Phone: 02589962859

INVITATION FOR TENDER (OTM)

Memo No: 17.08.0000.000.11.001.22-1027

Date: 23.10.2022

1.	Ministry/Division	Bangladesh Election Commission		
2.	Agency	Election Commission Secretariat		
3.	Procuring Entity Name	Regional Election Officer, Rangpur Region, Rangpur.		
4.	Procuring Entity District	Rangpur		
5.	Invitation for	Procurement of Non-Consulting Service (Physical service)		
6.	Invitation Ref No	17.08.0000.000.11.001.22-1027		
KEY INFORMATION				
7.	Procurement Method	OTM		
FUNDING INFORMATION				
8.	Budget and Source of Funds	Revenue Budget (GOB, Outsourcing)		
9.	Tender Package Name	Outsourcing /01		
10.	Tender No	REO/RANG/NCS-1/2022		
11.	Tender Publication Date	23.10.2022		
12.	Tender Last Selling Date	13.11.2022 up to 03.00 PM		
13.	Tender Closing Date and Time	14.11.2022, Time: 11.00 AM		
14.	Tender Opening Date and Time	14.11.2022, Time: 12.00 PM		
15.	Name & Address of the office(s)	Office of the Regional Election Officer, Rangpur Region, Rangpur.		
	Selling Tender Document (Principal)	Office of the Regional Election Officer, Rangpur Region, Rangpur.		
	Selling Tender Document (Others)	Senior District/District Election Offices (Rangpur/ Dinajpur/ Panchagarh/ Thakurgaon/ Nilphamari/ Lalmonirhat/ Kurigram/ Gaibandha)		
	Receiving Tender Document	Office of the Regional Election Officer, Rangpur Region, Rangpur.		
	Opening Tender Document	Office of the Regional Election Officer, Rangpur Region, Rangpur.		
INFORMATION FOR TENDERER				
16.	Eligibility of Tenderer	1. Tender shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organizations registered in Bangladesh. 3. Tenderers shall have to fulfil its obligation/ obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Detail information has been provided in the tender document. 5. Outsourcing supplier of any organization as per TDS & PCC		
17.	Description of Works	Tender Prices	Tender Security	Duration
	Procuring Manpower for Upazilla and District Election Offices under Regional Election Office, Rangpur Region, Rangpur. [আউট সোর্সিং নীতিমালা ২০১৮ অনুযায়ী জনবল নিয়োগ (৫৮ জন পরিচ্ছন্নতা কর্মী, ৩৫ জন নিরাপত্তা গ্রহণী এবং ০৬ জন ড্রাইভার)]	Tk. 3,000/-	Tk. 14,50,000/-	24 Months
18.	Special Instruction	a) The procuring entity reserves the right to accept or reject all Tender without assigning any reason there of. b) If it happens any govt. holidays or any strike on the dates mentioned in Document the next normal working day will be treated as the valid dates of dropping and opening of the tender as the case arises. Time & other terms and condition shall remain unchanged & no separate notice will be issued for this.		
PROCURING ENTITY DETAILS				
19.	Name of Official Inviting Tender	G. M. Shahatab Uddin		
20.	Designation of Official Inviting Tender	Regional Election Officer, Rangpur Region, Rangpur.		
21.	Address of Official Inviting Tender	Regional Election Office, Kachari Bazar, Rangpur.		
22.	Contact details of Official Inviting Tender	Telephone: 02589962859; e-mail: reorangpur008@gmail.com		
23.	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.			


Jakia Sultana
(Mst Jakia Sultana)
26/10/2022
Additional Regional Election Officer
Rangpur Region, Rangpur.

Copy Submitted for kind information to: -

1. Secretary, Election Commission Secretariat, Nirbachon Bhabon, Agargaon, Dhaka.
2. Director General, National Identity Registration Wing, Election Commission Secretariat Agargaon, Dhaka.
3. Director General, CPTU, IMED, Ministry of Planning, Sher-e Bangla Nagar, Dhaka. (Requested to publish this advertisement on CPTU official website).
4. Director General, Electoral Training Institute (ETI), Agargaon, Dhaka.
5. Divisional Commissioner, Rangpur Division, Rangpur.
6. Deputy Inspector General of Police, Rangpur Range, Rangpur.
7. System Manager, ICT wing, Election Commission Secretariat, Nirbachon Bhabon, Agargaon, Dhaka. (Requested to publish this advertisement on EC official website).
8. Deputy Commissioner, Rangpur.
9. Police Super, Rangpur.
10. Private Secretary of honorable Chief Election Commissioner (CEC) for kind information of honorable CEC.
11. Private Secretary of honorable Election Commissioners (ECS) for kind information of honorable ECS.

Copy forwarded for Information and necessary action to:

1. Senior District/District Election Officer, Rangpur/ Dinajpur/ Panchagarh/ Thakurgaon/ Nilphamari/ Lalmonirhat/ Kurigram/ Gaibandha. for information and wide circulation with one copy of Tender Notice & 1(One) copy of tender schedule for sale.
2. Upazilla Election Officer (All), Rangpur Region, Rangpur. for information & wide circulation. Enclosed: 1 copy of Tender Notice.


(Mst Jakia Sultana)
26/10/2022
Additional Regional Election Officer
Rangpur Region, Rangpur.