



বাংলাদেশ নির্বাচন কমিশন  
নির্বাচন কমিশন সচিবালয়

(Replacement of same date and number)

No.17.00.0000.018.24.001.19-59

Date: 31 March 2019

To Chief Accounts Officer  
C&AG, PSC and Election Commission Secretariat (3rd phase)  
Segunbagicha, Dhaka.


**Subject: Visit to India.**

Dear Sir,

The undersigned is directed to convey the approval of the Bangladesh Election Commission Secretariat to the following officers for participating International Election Visitor Programme to be held from 10 to 13 May 2019 in New Delhi, India. They will also observe the election period of West Bengal from 14 to 16 May 2019 in Kolkata, India.

Sl#	Name and Designation	Office Address
1	Helal Uddin Ahmed Secretary	Election Commission Secretariat, Dhaka
2	Md. Abul Kasem Joint Secretary	Election Commission Secretariat, Dhaka

02. The terms and conditions are mentioned below:
- they will leave Dhaka on 09 May 2019 or on an approximate date and will return to Dhaka on 16 May 2019 or on an approximate date;
  - the period of this tour and time spent for travel and transit will be treated as on duty;
  - the Election Commission of India will provide accommodation, meal and local transport from 10 to 13 May 2019;
  - Bangladesh Election Commission will bear the international travel cost, all expenses during 14-16 May 2019 and other incidental expenses as per their entitlement;
  - they will draw their usual pay and allowances in local currency and no part of it should be drawn in foreign currency;
  - Mr. Helal Uddin Ahmed, Secretary, Election Commission Secretariat will be accompanied by his wife Ms. Ismat Shirin Banu. All expenditures of his wife will be borne by himself;
  - Md. Abul Kasem, Joint Secretary, Election Commission Secretariat will be accompanied by his wife Ms. Shanaz Huda. All expenditures of his wife will be borne by himself;
  - this is an official visit.
03. This order is issued with the approval of the competent authority.

Sincerely  
  
(Md. Moin Uddin Khan) 6.5.19  
Deputy Secretary  
Phone: +88-02-55007549  
Mobile: +88 01715180533  
Email: [moin.ecbd@gmail.com](mailto:moin.ecbd@gmail.com)

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Copy forwarded for kind information and necessary action to (not in order of seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka
2. Principal Secretary to the Hon'ble Prime Minister, Prime Minister's Office, Tejgaon, Dhaka
3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
5. H.E. the High Commissioner of India in Bangladesh, Plot No. 1-3, Park Road, Baridhara, Dhaka 1212, Bangladesh
6. H.E. the High Commissioner of the People's Republic of Bangladesh in India, EP-39, Dr. S Radhakrisnan Marg., Chanakyapuri, New Delhi-110021, India
7. Chairman, Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka
8. Police Commissioner, Dhaka Metropolitan Police, Dhaka
9. Director General, NID Wing, Election Commission Secretariat, Dhaka
10. Joint Secretary (All), Election Commission Secretariat, Dhaka
11. Md. Abul Kasem, Joint Secretary, Election Commission Secretariat, Dhaka
12. System Manager, Election Commission Secretariat, Dhaka [With request to publish in the website]
13. Deputy Secretary (All)/Director(PR)/Deputy Chief, Election Commission Secretariat, Dhaka
14. Director, Hazrat Shahjalal International Airport, Dhaka
15. Senior Assistant Secretary (Budget), Election Commission Secretariat, Dhaka
16. Private Secretary to the Chief Election Commissioner (For kind information of the Hon'ble Chief Election Commissioner)
17. Private Secretary to the Election Commissioners (For kind information of the Hon'ble Election Commissioners)
18. Private Secretary to the Secretary, Election Commission Secretariat, Dhaka (For kind information of the Secretary)
19. Assistant Secretary (Personal Management-1), Election Commission Secretariat, Dhaka [With Request to keep in the related personal file]
20. Personal Officer to the Additional Secretary, Election Commission Secretariat, Dhaka (For kind information of the Additional Secretary)
21. Office copy

  
06.05.2019  
(Fahmida Sultana)  
Assistant Secretary